

## RENEWAL KENNEL APPLICATION INFORMATION AND INSTRUCTIONS

## **Application Checklist**

- □ Include the correct license fee in the form of a check or money order **payable to**: PA Department of Agriculture (no cash accepted). The license fee is the exact amount shown on the application.
- A Change Application must be submitted during the license year if your kennel class (size) has changed or you have moved.
  - The Change Application is due within 7 days of the change to your kennel to remain compliant. You are responsible for paying the full price of a new license not the difference.
  - A kennel inspection must take place in conjunction with the Change Application.
- □ Please be sure to indicate the mailing address for the kennel if different than the physical address.
- COMPLETE ALL INFORMATION incomplete applications will be returned.
- □ Application <u>MUST</u> be signed by the appropriate parties as per your kennel organizational structure.

If you have questions regarding the renewal or change application process, please contact the Bureau of Dog Law Enforcement:

Phone: (717)787-3062; Fax: (717)772-4352 www.agriculture.pa.gov

Complete the application and mail to the address below for processing:

## Bureau of Dog Law Enforcement 2301 N. Cameron Street Room 408 Harrisburg PA 17110

#### Section 206. Kennels

(a) Applications, kennel license classifications and fees.--Any person who keeps or operates a kennel shall, on or before January 1 of each year, apply to the department for a kennel license. Kennels shall be classified by type, and the fee for the license shall be determined by the kennel type, the number of dogs housed, kept, harbored, boarded, sheltered, sold, given away or transferred in or by the kennel. The application forms and kennel licenses shall be as designated by the secretary. A separate license shall be required for each type of kennel and every location at which a kennel is kept or operated. A kennel license is required to keep or operate any kennel. All kennel licenses shall expire on December 31. When two or more licensed kennels are operated by the same person at the same location, each kennel shall be inspected and licensed as required by law.

(1) Any person who keeps or operates a kennel shall, on or before January 1 of each year, apply to the department for the appropriate type and class of kennel license. Kennel shall be classified by type, and the fee for the license shall be determined by the kennel type, the number of dogs housed, kept, harbored, boarded, sheltered, sold, given away or transferred in or by the kennel during the previous year.

(2) A person who did not keep or operate a kennel during the previous year shall apply for the type and class of kennel the person expects to operate during the calendar year.

(3) A person operating a kennel who changes the type or classification of kennel due to an increase in the number of dogs housed, kept, harbored, boarded, sheltered, sold, given away or transferred in or by the kennel during any calendar year shall, within seven days of the increase, apply to the department for the appropriate type and class of kennel license.

(4) The application forms and kennel licenses shall be as designated by the secretary. A separate license shall be required for each type of kennel and every location at which a kennel is kept or operated. A kennel license is required to keep or operate a kennel. All kennel licenses shall expire on December 31. When two or more licensed kennels are operated by the same person at the same location, each kennel shall be inspected and licensed as required by law. The total number of dogs housed, kept, harbored, boarded, sheltered, sold, given away or transferred in or by all of the kennels operated by that person at that location shall be counted to determine whether those kennels meet the definition of "commercial kennel" in section 102, in which case each kennel must apply for, and be inspected and licensed as, the appropriate Kennel Class C type.

#### Section 207. Requirements for Kennels

(a.1) Prohibition to operate; injunction; fines.--

(5) A kennel operator that is applying for a different type or class of license because of an increase in the total number of dogs or due to birth of additional dogs housed, kept, harbored, boarded, sheltered, sold, given away or transferred in or by the kennel during a calendar year shall not be in violation, provided the application is filed within seven days of the increase.

## **RENEWAL / CHANGE APPLICATION DEFINITIONS:**

A. General Rules of Licensure: Any person who keeps or operates a kennel shall, on or before January 1 of each year, apply to the department for a kennel license. Kennels shall be classified by type and the fee for the license shall be determined by kennel type, the number of dogs housed, kept, harbored, boarded, sheltered, sold, given away or transferred in or by the kennel. A separate license shall be required for each type of kennel and every location at which a kennel is kept or operated. When two or more licensed kennels are operated by the same person at the same location, each kennel shall be inspected and licensed. All kennel licenses expire on December 31 of each calendar year.

#### B. Kennel Types (Definitions):

<u>Kennel</u> – Any establishment in or through which at least 26 dogs are kept or transferred in a calendar year, or a boarding kennel as defined in this act.

<u>Private Kennel</u> – A kennel not meeting the definition of "commercial kennel" where dogs are kept or bred by their owner, for the purpose of hunting, tracking and exhibiting in dog shows, performance events or field and obedience trials.

<u>Pet Shop Kennel</u> – Any kennel or person that acquires and sells dogs for the purpose of resale, whether as owner, agent or consignee, and sells or offers to sell such dogs on a retail basis.

Dealer Kennel – A kennel operating within the Commonwealth which:

(1) Publicly or privately sells or offers for sale any dog as an owner, agent or assignee for a fee, commission or percentage of the sale price; (2) transfers dogs at wholesale for resale to another; or (3) offers or maintains dogs at wholesale for resale to another. The term does not include a pound, shelter or common carrier or a kennel defined elsewhere in this section.

<u>Rescue Network Kennel</u> – A kennel that utilizes rescue network kennel homes with the goal of ultimately transferring the dog to a permanent owner or keeper through any means of transfer.

<u>Research Kennel</u> – Any Federal research kennel or other research kennel duly registered with and inspected by the Federal Government under the provisions of the Animal Welfare Act (Public Law 89-544, 7U.S.C. § 2131 et seq.) and its attendant regulations.

<u>Boarding Kennel</u> – Any establishment available to the general public where a dog or dogs are housed for compensation by the day, week or a specified or unspecified time. The term shall not include a kennel where the practice of veterinary medicine is performed if the kennel is covered by the provisions of the act of December 27, 1974 (P.L. 995, No. 326), known as the "Veterinary Medicine Practice Act." The term shall include any establishment available to the general public that, for consideration, takes control of dog(s) from the owner for a portion of a day for the purposes of exercise, day care or entertainment of the dog. For the purpose of this term, each time a dog enters the kennel it shall be counted as one dog. This term does not include any establishment engaged in only dog grooming or dog training. The term shall include any boarding facility physically detached from the veterinary practice which is operated by a licensed doctor of veterinary medicine, whether or not this facility is on the same premises as a building or structure subject to the provisions of the "Veterinary Medicine Practice Act."

<u>Humane society or association for the prevention of cruelty to animals</u> – A nonprofit society or association duly incorporated pursuant to 15 Pa C.S. Ch. 53 Subch. A (relating to incorporation generally) for the purpose of the prevention of cruelty to animals, which has a licensed physical kennel facility that can house a minimum of ten dogs, and which is not located on a residential property.

<u>Commercial Kennel</u> – A kennel that breeds or whelps dogs and: (1) sells or transfers any dog to a dealer or pet shop-kennel, or (2) sells or transfers more than 60 dogs per calendar year.

<u>Dealer</u> – A person who: (1) publicly or privately sells or offers for sale any dog belonging to another person for consideration, a fee or a commission or percentage of the sale price, (2) transfers dogs at wholesale for resale to another, or (3) offers or maintains dogs at wholesale for resale to another.

<u>Out-of-State Dealer</u> – A person who does not reside in the Commonwealth of Pennsylvania and who: (1) Sells or offers for sale a dog in this Commonwealth belonging to another person, for any type of consideration, fee, commission or percentage of the sales price; or (2) transfers a dog in this Commonwealth for resale to another or any type of consideration, fee, commission or percentage of the sales price.

#### C. Kennel License Categories:

1. <u>Kennel Class</u> – Kennels meeting the definition of any of the following "Types" fall under this category of kennels:

Kennel, Private Kennel, Pet-Shop Kennel, Dealer Kennel, Rescue Network Kennel and Research kennel.

The classification (I-VI) under this type of kennel is determined by dog numbers.

2. <u>Boarding Kennel Class</u> – A kennel "Type" meeting the definition of a Boarding Kennel.

The classification (I-III) under this type of kennel is determined by dog numbers.

- Humane society or association for the prevention of cruelty to animals Class A kennel "Type" meeting the definition of a Humane society or association for the prevention of cruelty to animals.
- 4. <u>Municipal Holding Pen A kennel</u> "Type" run by local or state government for the housing of stray animals.
- 5. <u>Commercial Kennel Class</u> A kennel "Type" meeting the definition of a Commercial Kennel.

The classification (I-VI) under this type of kennel is determined by dog numbers.

6. <u>Dealer</u> – Kennel "Types" meeting the definition of a Dealer.

The classification (I-VI) under this type of kennel is determined by dog numbers

**D. Type and Class of Kennel License:** The applicant shall check the box on the application next to the Type and Class of kennel he or she seeks to operate in the calendar year. *Please note that failure to properly designate the type or class of kennel could be a reason for refusal of your kennel license application. If you have any questions regarding the type or class of kennel, please contact the Bureau of Dog Law Enforcement.* 

Kennel Type - The Type of kennel license shall be based on the definition under which the applicant's kennel falls.

<u>Kennel Class</u> - The kennel Class shall be based on the cumulative number of dogs housed, kept, harbored, boarded or sheltered in the kennel during the previous year, PLUS, the number of dogs sold, given away or transferred by the kennel.

<u>New Kennels</u> - For a new kennel, with no previous history, the kennel Class shall be based on the number of dogs to be housed, kept, harbored, boarded or sheltered in the kennel, PLUS, an estimate of the number of dogs that will be sold, given away or transferred by the kennel.

<u>Change of Type or Class during the Kennel Licensure Year</u> - If the kennel "Type" or "Class" changes during the licensure year, the kennel owner shall notify the Department of the change and file a new kennel license application within 7 days of the change. *You are responsible for paying the full price of a new license not the difference.* 

## COMMONWEALTH OF PENNSYLVANIA Bureau of Dog Law Enforcement



## 2024 KENNEL LICENSE APPLICATION

**D** RENEWAL OF PRIOR YEAR LICENSE

LICENSE #

2023 LICENSE YEAR CLASS/TYPE: \_\_\_\_\_

2024 LICENSE CHANGE (i.e., Location, Class) [if no change, N/A]

NEW KENNEL LICENSE

Kennel applications must be either typed or printed and returned to the appropriate address indicated on the instruction sheet. Checks or money orders shall be made payable to the PA Department of Agriculture.

Money Order #: \_\_\_\_\_
 Check #: \_\_\_\_\_

Payment Amount: \_\_\_\_\_\_
Payment Amount: \_\_\_\_\_

All information must be completed, and incomplete applications will be returned. Each kennel license type and kennel location must have a separate application.

### I. PART 1: Applicant Information

1. The information requested below must be supplied for every person who holds an ownership interest in the kennel.

Name of Kennel to Appear on Kennel License	Kennel License #	County
Kennel Address (physical location of kennel)		Twp./Borough
(street address, city, state, zip code)		
Please check box if mailing address is different that	in above.	Business Phone #
List mailing address here:		

\*\*\* The information on this page must be filled out in full as it is used for background checks. \*\*\*

Kennel Owner(s) / Applicant(s): (If a corporation enter both corporate name/address & owners name/address)	Date of Birth	Ownership Interest in Kennel (%)	Contact Information
Owner 1: (name and title / relationship to kennel operation)			Telephone Number:
Address (street address, city, state, zip code):			Fax Number: ( ) E Mail Address:
Owner 2: (name and title / relationship to kennel operation)			Telephone Number:
Address (street address, city, state, zip code):			Fax Number: ( ) E Mail Address:
Owner 3: (name and title / relationship to kennel operation)			Telephone Number:
Address (street address, city, state, zip code):			Fax Number:
the second se	100 C		E Mail Address:

\*(Note): For Partnerships, Corporations, Limited Liability Companies, please attach a list of partners, officers and directors, or members as applicable with position held and address. Attach a separate sheet of Owners/Stockholders that own 10% or greater share of the business and indicate the number of shares for each stockholder.

- 2. Management Enter the following information:
  - (i) The names of all hired managers.
  - (ii) If no managers, please mark N/A (not applicable).

Position	Name and Address of Individual	Date of Birth

\*For Corporations, one manager(s) must be listed for each business location.

3. Designate an individual within Pennsylvania upon whom service of process (receive paperwork on behalf of the kennel/owner) may be made by the Bureau of Dog Law Enforcement (**may not be the dog warden**).

(Contact Person) (Street Address) (City)	(State) (Zip) (Phone)
--	-----------------------

4. According to the PA Dog Law, kennel inspections are unannounced and typically occur during business hours of Monday -Friday 8:00am - 4:00pm. Are you available during these hours to conduct an inspection?

 $\Box$  No  $\Box$  Yes

If "No," designate an alternate person for conducting kennel inspections during our working hours of Monday-Friday from 8:00am-4:00pm:

- 5. Do you have a person who does or will own a financial interest in the kennel operation or participate in the management of the kennel who has been convicted (convicted includes a guilty plea or no contest plea) of a violation of 18 Pa.C.S. § 3129 or Chapter 55, Subchapter B (relating to cruelty to animals) or of substantially similar conduct pursuant to an animal cruelty law of another state or Commonwealth?
  - □ No □ Yes

If "Yes" list the name of the individual(s) by name and address and the role they will play in the kennel:

**Continue to Page 4** 

#### II. PART 2: Eligibility Criteria

For purposes of this Kennel License Application – "You" – means any person holding an ownership interest in the kennel.

- 1. Use of Out of State Dealers (excludes boarding kennels).
  - a. I hereby certify that I have reviewed the attached list of PA licensed out-of-state dealers.

□ Yes

b. Are you accepting, receiving, buying, bartering and/or exchanging dog(s) with any out-ofstate dealer not set forth on the list?

🗆 No 🛛 Yes

c. If "Yes" list the name(s) and address(s) of the out-of-state dealer(s) with whom business has been transacted:

Kennels wanting to conduct business with any out-of-state dealer not shown on the list must first obtain written approval from the department.

2. Do you have a person who does or will play a role in caring for the dogs in the kennel, who has been convicted (convicted includes a guilty plea or no contest plea) of a violation of 18 Pa.C.S. § 3129 or Chapter 55, Subchapter B (relating to cruelty to animals) or of substantially similar conduct pursuant to an animal cruelty law of another state or Commonwealth? A role includes management of the kennel or participation in caring for the dogs in the kennel.

□ No □ Yes

If "Yes" list the name of the individual(s) by name and address and the role they will play in the kennel:

3. Have you ever been convicted (convicted includes guilty plea or no contest plea) of a violation of 18 Pa.C.S. § 3129 or Chapter 55, Subchapter B (relating to cruelty to animals) or of substantially similar conduct pursuant to an animal cruelty law of another state or Commonwealth?

 $\Box$  No  $\Box$  Yes

If you answered "Yes," provide the following additional information for each person.

Name of person:

a. Total number of convictions:

- b. For each charge on which convicted, individually set forth the court, county and state of the conviction and court docket number:
- c. For any convictions that occurred more than 10 years prior to the filing of this Kennel License Application provide any information you wish the Department to consider as evidence you have been rehabilitated and that the granting of the kennel license will not jeopardize the health, safety and welfare of the dogs:

Have you ever been convicted (convicted includes a guilty plea or no contest plea) of a felony?
 □ No □ Yes

If you answered "Yes," provide the following additional information.

- a. Total number of convictions:
- b. For each charge on which convicted, individually set forth the court, county and state of the conviction and court docket number:
- 5. Within 10 years prior to the filing of this Kennel License Application have you:
  - a. Been found to have violated Section 9.3 of Act of December 17, 1968 (P.L. 1224, No. 387) known as the "Unfair Trade Practices and Consumer Protection Law" (otherwise known or referred to as the "Puppy Lemon Law")?

 $\Box$  No  $\Box$  Yes

b. Been required to cease and desist from operating a kennel or owning, selling or caring for dogs or both?

 $\Box$  No  $\Box$  Yes

c. Entered into an agreement with the Pennsylvania Office of Attorney General which requires or required you to cease and desist from operating a kennel or owning, selling or caring for dogs, or both?

 $\Box$  No  $\Box$  Yes

If you answered "Yes" to any of the above, for each such instance provide the date legal action or agreement was filed or consented to, the court in which the proceedings were initiated, the court's docket number, the prosecuting authority bringing the charge, citation or with whom the agreement was reached:

6. Have you ever violated section 214 of the Dog Law relating to certificates of veterinary inspection?

 $\Box$  No  $\Box$  Yes

If you answered "Yes," provide the following additional information:

- a. Total number of violations/convictions:
- b. For each charge on which convicted, individually set for the court, county and state of the conviction and court docket number:
- Do you have a final binding (not subject to a pending legal challenge) township order indicating you cannot operate a kennel on your/the property for which a license is being sought?
   No
   Yes (if yes, please submit a copy)

B. Do you own the property for which the kennel license is being sought?
 □ No □ Yes

If you answered "Yes" to the above, please write full name as it appears on the deed.

If you answered "No" to the above a lease agreement must be provided:

□ Attached

 $\Box$  Previously provided and there are no changes.

9. Are there any other/additional kennels, excluding the applicant, already licensed on the premises? □ No □ Yes

If you answered "Yes" to the above, list the name and license number of the existing license:

- 10. Have you ever been found to have violated the Act of December 15, 1986 (P.L. 1610, No. 181), known as the "Rabies Prevention and Control in Domestic Animals and Wildlife Act"?
  (3 P.S. § 455.8) (pled or found guilty of a rabies violation at any point in the past)
  □ No
  □ Yes
- 11. Have you had a kennel license, dealer license or out-of-state dealer license refused or revoked within the past ten years?

 $\Box$  No  $\Box$  Yes

If you answered "Yes," set forth the Type of License and the year revoked or refused.

## 12. Non-Commercial Kennels (Including Boarding, Rescue Networks, Pet Shops, Private Breeding, and Dealers):

- a. Rescue Network Kennels or Kennels including Humane Societies or Associations for the prevention of Cruelty to Animals utilizing off-site homes to temporarily or permanently house dogs shall complete the Rescue Network Kennel Attachment to this application. Kennels adding or removing Rescue Network Kennel Homes during the course of the year will have 7 days to notify the Bureau of Dog Law Enforcement of the change.
- b. <u>Exercise Plan</u>: Boarding Kennels, Nonprofit Kennels and Kennel Class I through VI license holders must develop and follow an appropriate plan to provide dogs with the opportunity for exercise. The plan shall be approved by a veterinarian.
- c. <u>Isolation Plan</u>: You must submit with this license application a written isolation plan for imported dogs for a period of 14 days. All kennels shall have and implement a plan for the isolation of dogs imported from another state or country to minimize the possibility of transmission of disease. The plan shall be approved by a licensed Doctor of Veterinary Medicine and must include protocols for diagnosis, testing, treatment, prevention and disinfection for contagious, infectious, communicable and zoonotic diseases. The plan shall be made available for review by dog wardens and employees of the department.

#### I. New Kennel Applicants:

 $\Box$  You must submit with this license application an Exercise Plan and Isolation Plan both approved by a veterinarian.

#### 13. Commercial Kennels (CK Class Kennels Only):

- a. <u>Written Program of Veterinary Care</u>: The kennel in which the primary enclosure is located shall establish a written program of veterinary care, which shall include a physical examination and vaccination schedule, a protocol for disease control and prevention, pest and parasite control, nutrition and euthanasia. A copy of the program shall be kept in the kennel records.
- b. **Isolation Plan**: You must submit with this license application a written isolation plan for imported dogs for a period of 14 days. All kennels shall have and implement a plan for the isolation of dogs imported from another state or country to minimize the possibility of transmission of disease. The plan shall be approved by a licensed Doctor of Veterinary Medicine and must include protocols for diagnosis, testing, treatment, prevention and disinfection for contagious, infectious, communicable and zoonotic diseases. The plan shall be made available for review by dog wardens and employees of the department.

#### I. New Kennel Applicants:

 $\Box$  You must submit with this license application a written program of veterinary care approved by a veterinarian and a written certification completed by a professional engineer.

### III. PART 3: Kennel Type and Class - This section must be filled out completely

1. Total number of kennel dogs.

a. Total number of dogs kept (includes breeding dogs, house dogs, farm dogs, show dogs, field training dogs, stud dogs, strays, and dogs boarding) on the premises during the 2023 license year:

b. Total number of dogs sold or adopted during the 2023 license year:

2. Provide a **detailed description** of <u>all buildings and locations</u> in or at which dogs are or will be kept or housed during the 2024 kennel year. (Please note: street address **will not be accepted**):

NOTE 1: If upon inspection, you refuse entry to the listed locations, such refusal shall be considered a refusal of access under section 220(a) of the Dog Law (3 P.S. § 459-220(a)). NOTE 2: If at the time of an inspection dogs are kept or housed in buildings or locations not set forth above, the Department reserves the right to consider the failure to list that location above to be a material misrepresentation. NOTE 3: If you have dogs or puppies that will be sold after the date of this application, or you obtain additional dogs, your total number of dogs sold/kept for the current year may be greater than the number you wrote today. Please keep that in mind when applying for next year's kennel license.

#### Please consult the Instruction Sheet for information on kennel types and classes.

3. Please indicate the appropriate Kennel Type and Class for which you are applying:

a. KENNEL CLASS – Must check a type below (kennel, private, pet shop, rescue network, research)

□\$100	- K I: 50 dogs of any	age or less per year	□ \$500 - K IV: 151 to 250 dogs	of any age per year
□ \$250	- K II: 51 to 100 dogs	of any age per year	□ \$625 - K V: 251to 500 dogs o	f any age per year
□ \$375	- K III: 101 to 150 do	gs of any age per year	🗆 \$950 – K VI: over 500 dogs of	f any age per year
Type:	Kennel	□ Private Kennel (i.e. hunting/dog shows/field trials, etc.) □ Pet Shop Kennel		Pet Shop Kennel
Research Kennel     Rescue Network Kennel				

#### b. COMMERCIAL KENNEL CLASS

□ \$100 – CK I: 50 dogs of any age or less per year	□ \$500 – CK IV: 151 to 250 dogs of any age per year
□ \$250 – CK II: 51 to 100 dogs of any age per year	□ \$625 – CK V: 251to 500 dogs of any age per year
□ \$375 – CK III: 101 to 150 dogs of any age per year	□ \$950 – CK VI: over 500 dogs of any age per year

#### c. BOARDING KENNEL CLASS

□ \$125 – BK I: 1 to 10 dogs of any age at any one time	□ \$325 – BK III: 26 dogs or more, any age at any one time
□ \$200 – BK II 11 to 25 dogs of any age at any one time	

#### d. DEALER KENNEL CLASS

□ \$100 – DK I: 50 dogs of any age or less per year	□ \$500 – DK IV: 151 to 250 dogs of any age per year
□ \$250 – DK II: 51 to 100 dogs of any age per year	□ \$625 – DK V: 251to 500 dogs of any age per year
□ \$375– DK III: 101 to 150 dogs of any age per year	□ \$950 – DK VI: over 500 dogs of any age per year

## e. HUMANE SOCIETY, ASSOCIATION FOR THE PREVENTION OF CRUELTY TO

ANIMALS, OR MUNICIPAL HOLDING PEN – Must check a type below.

 \$35

 Type:
 Humane Society
 SPCA
 Municipal Holding Pen

#### Applicant Verification, Certification and Acknowledgment (All Applicants Previously Listed Must Sign Below)

The applicant(s) verifies to the Commonwealth of Pennsylvania, Department of Agriculture, Bureau of Dog Law Enforcement, that:

- 1. The information contained herein and in all attachments and supporting material is true and correct, the filing of the Kennel License Application has been duly authorized by the applicant(s), and the Board of Directors thereof if a corporation, and the undersigned(s) has/have authority to execute this Kennel License Application on behalf of the applicant(s). The applicant(s) affirm(s) the information set forth in this Kennel License application form is true and correct to the best of his/her knowledge, information and belief and makes these statements subject to the penalties of 18 Pa.C.S.A. § 4904, relating to unsworn falsification to authorities.
- 2. All information provided herein and, in all attachments, and supporting documents are material to this Kennel License Application and the licensing decision of the Commonwealth of Pennsylvania, Department of Agriculture, Bureau of Dog Law Enforcement. By executing this application, applicant(s) acknowledge and agree that all misrepresentations are and will be considered material misrepresentations and misstatements under the provisions of the Dog Law, at 3 P.S. § 211(a)(1).

<u>Signature instructions</u>: Please sign below in the space provided applicable to your status as an applicant. All persons with an ownership interest in the kennel are applicants and must sign. If applicant is one of several persons with an ownership interest in the kennel, look for the listing below for the type of entity in which applicant possesses an ownership interest and sign there.

1. Check one of the following indicating the structure of the organization for which the license is requested:

Corporation	Partnership		Municipal
S Corporation	Individual/Sole Proprietor	□ Other – Explain	

Individual / Sole Proprietor:	Partne	ership:		
Signature	Signatur	e – General Partner	Signature – C	General Partner
Legibly Print Name	Legibly F	Print Name	Legibly Print	Name
Date	Date		Date	
Corporation / S Corporation:		Municipal:		
Name of Corporation		Name of Municipality		
Signature of President / VP (circle which) Da	te	Signature of Municipal M	lanager	Date
Legibly Print Name		Legibly Print Name		
Signature of Secretary / Treasurer (circle which) Da	te	Signature of Animal Con	trol Officer	Date
Legibly Print Name	_	Legibly Print Name		
Limited Liability Company (LLC):				
Name of Corporation		- Signature - Member		Date
Signature – Member Date		Legibly Print Name		
Legibly Print Name		Signature – Member		Date
Signature – Member Date		Legibly Print Name		
Legibly Print Name				

#### KENNEL RENEWAL / CHANGE APPLICATION ATTACHMENT A <u>RESCUE NETWORK KENNEL</u>

## Set forth the number of Rescue Network Kennel Homes or Off-Site Homes (herein referred to as "Homes[s]") you are utilizing: \_\_\_\_\_\_.

Please provide a current list of Rescue Network Kennel Homes your kennel utilizes to house dogs:

• Name(s):
Address:
City, State, Zip:
Email:
Telephone Number where owner can be reached during business hours: ()
Cumulative number of dogs housed, kept, harbored, boarded, sheltered, sold, given away and transferred annually by or through the Home set forth above:
• Name(s):
Address:
City, State, Zip:
Email:
Telephone Number where owner can be reached during business hours: ()
Cumulative number of dogs housed, kept, harbored, boarded, sheltered, sold, given away and transferred annually by or through the Home set forth above:
• Name(s):
Address:
City, State, Zip:
Email:
Telephone Number where owner can be reached during business hours: ()
Cumulative number of dogs housed kent harbored boarded sheltered sold given away and transferred

Cumulative number of dogs housed, kept, harbored, boarded, sheltered, sold, given away and transferred annually by or through the Home set forth above: \_\_\_\_\_\_

## SECTION 1. A WRITTEN ISOLATION PLAN HAS BEEN ESTABLISHED BETWEEN:

A. Licensee / Kennel Owner	B. Veterinarian
1. Kennel License Number	1. Name
2. Business Name	2. Clinic/Hospital Name
3. Owner Name	3. PA State License Number
4. Mailing address	4. Business Address
5. City, State, and Zip Code	5. City State and Zip Code
6. Telephone No. (home)	6. Telephone No. (business)
Business No.	

The written Isolation Plan ("Plan") for Imported Dogs must be completed by ALL Pennsylvania Kennel Licensed Owners/Operators.

The licensed kennel shall establish and implement a plan for the isolation of dogs imported from another state or country to minimize the possibility of transmission of disease(s). The Plan shall be approved by a licensed Doctor of Veterinary Medicine and must include protocols for diagnosis, testing, treatment, prevention and disinfection for contagious, infectious, communicable and zoonotic diseases. The plan shall be made available for review by state dog wardens and employees of the department.

I have read and approved the following isolation plan for imported dogs into this kennel.

Signature of licensee/kennel owner	Date
Signature of veterinarian	Date

## **SECTION 2. VACCINATIONS - Specify the frequency of vaccination for the following infectious diseases:**

DISEASE	JUVENILE	ADULT	STORAGE / BRAND / EXPIRATION
Bordetella (kennel cough)			
Distemper			
Parvovirus			
Adenovirus			
Leptospirosis			
Rabies (1 yr or 3 yr)		[	
Parainfluenza			

# SECTION 3. PARASITES - Describe the frequency of sampling or treatment for the following:

	asites (fecals for roundworms, hookworms, whipworms, coccidia, iardia. Include medications used for deworming).
B. Blood Parasit	es (Heartworm, Lyme, Ehrlichia, other) Preventative Medications used?
C. Ectoparasites topicals used?	s (Fleas, ticks, ear mites, lice, flies, other) Preventative Medications and/or ?

SECTION 4: PROPOSED PROTOCOL TO PREVENT AND CONTROL SPREAD OF INFECTIOUS DISEASES (SHOULD INCLUDE SPECIFIC STEPS TO BE TAKEN TO DIAGNOSE, TEST, TREAT, DISINFECT AND PREVENT OUTBREAKS OR SPREAD OF INFECTIOUS DISEASES)

#### \*Please note that this section must be written on a separate sheet. \*

#### Example: < 6 months of age:

- 1) Immediate physical isolation of imported puppies from general population for 2 weeks.
- 2) Age appropriate vaccinations (may vary based upon age):
  - Rabies vaccination if over 12 weeks of age
  - Initial DAPP (distemper and parvo) then repeat 2-3 weeks thereafter until 15-16 weeks of age
  - Bordetella/kennel cough vaccine within 48 hours of arrival
- Negative fecal test ova and parasites +/- parvo test (if under-vaccinated or no known vaccine history), +/- giardia testing. Parvo positive puppies will be treated at our kennel veterinarian's hospital.
- 4) Dedicated staff to care for imported puppies who do not care for general population. If not possible, imported puppies are cared for last. PPE utilized when caring for this population. If same caretaker is used for all imported dogs, imported puppies are cared for last.
- 5) Rescue disinfectant spray and/or wipes are used to disinfect all surfaces after organic debris is manually cleaned away daily. This is subject to change if veterinary guidance suggests different disinfectant would be more effective at preventing and controlling spread of disease.
- 6) Imported puppies are not taken outside their isolation area for at least 2 weeks or as long as they have positive fecal/giardia/parvo tests.
- 7) Kennel veterinarian on call to advise if infectious disease outbreak occurs.
- 8) If zoonotic disease possible or diagnosed, discuss appropriate PPE and any and all other steps needed to protect staff from human exposure (i.e. no immunocompromised individuals caring for these puppies).

#### Example: 6 months of age and over:

- 1) Immediate physical isolation of imported dogs from general population for 2 weeks.
- 2) Vaccinations:
  - Rabies vaccination 48 hours prior to transfer.

- Initial DAPP (distemper and parvo) given at least 2 weeks prior to transfer to allow for reasonable amount of efficacy.
- Bordetella/kennel cough vaccine at least 48 hours prior to transfer.
- Negative fecal test ova and parasites +/- parvo test (if under-vaccinated or no known vaccine history), +/- giardia testing.
- 4) Dedicated staff to care for imported adult dogs who do not care for general population. If not possible, imported dogs are cared for last. PPE utilized when caring for this population. If same caretaker is used for all imported dogs, imported puppies are cared for last.
- 5) Negative 4DX test (Heartworm, Lyme, Ehrlichia and Anaplasmosis).
- 6) Rescue disinfectant spray and/or wipes are used to disinfect all surfaces after organic debris is manually cleaned away daily. This is subject to change if veterinary guidance suggests different disinfectant would be more effective at preventing and controlling spread of disease.
- 7) Imported adult dogs are walked in a designated area they do not share with the general population for 2 weeks or longer if positive fecal/giardia
- 8) Kennel veterinarian on call to advise if infectious disease outbreak occurs.
- If zoonotic disease possible or diagnosed discuss appropriate PPE and any and all other steps needed to protect staff from human exposure. (i.e. no immunocompromised individuals caring for these dogs)

\*The above examples are intended to give you a framework, your individual isolation plan should be specific to your kennel and may not be a copy of the above examples. \*

Exercise Plan for	•
NonCommercial Kennel	Dogs

Date Created:

### SECTION 1. EXERCISE PLAN HAS BEEN ESTABLISHED BETWEEN:

A. Licensee / Kennel Owner	B. Veterinarian
1. Kennel License Number	1. Name
2. Kennel Name	2. Clinic/Hospital Name
3. Owner Name	3. PA State License Number
4. Mailing address	4. Business Address
5. City, State, and Zip Code	5. City State and Zip Code
6. Telephone No. (business)	6. Telephone No. (business)

#### SECTION 2. EXERCISE PLAN:

. . .

(The Exercise Plan must be completed by all Non-Commercial Kennels (Kennel Class I-VI, Boarding Kennels and Nonprofit Kennels) as required by section 207(g)(1) of the Dog Law (3 P.S. § 459-207(g)(1)).

A. Frequency (how many times per day)
B. Method (kennel run, exercise yard, walked on a leash, etc.)
C. Duration (length of time)
C. Duration (length of time)
· · .

I find the exercise plan outlined above to be sufficient for the type of business and dogs maintained in this kennel.

	Notes and a second s	
Signature of veterinarian	•	Date
		· .
-		

I understand my responsibilities to follow the exercise requirements as outlined in this plan.

Signature of licensee/kennel owner	· · · · · · · · · · · · · · · · · · ·	Date	-
	•		•

\*Please keep a copy of this Exercise Plan with your records at the kennel site.

2024 Out of State Dealers List						
License Number	License Year	Kennel BusinessName	Kennel AddressLine1	Kennel State	Kennel City	Kennel ZipCode
17196	2023	Forgotten Tails Rescue	381 Main Street	AL	Sumiton	35148
17734	2023	Big Valley Animal Rescue	205 S. 5th Street	AL	Lanett	36854
06199	2023	Crossing Paths Animal Rescue	210 Deavers Town Road	AL	Cleveland	35049
10939	2023	Athens Limestone Animal Shelter	1701 Highway 72	AL	East Athens	35611
14291	2023	Randolph County Animal Shelter	104 Animal Shelter Rd	AL	Wedowee	36278
17068	2023	City of Talladega Animal Control	809 W. McMillian St.	AL	Talladega	35160
18164	2023	Save A Pet Rescue Adoption and Transport Inc.	206 Vulcan Way	AL	Dothan	36303
18240	2023	Adopt-A-Pal	1297 W. Grand Avenue	AL	Rainbow City	35906
18376	2023	Greater Birmingham Humane Society	2302 Birmingham Ave	AL	Jasper	35501
18377	2023	Free State Four Paws	1567 County Road 2	AL	Double Springs	35553
12043	2023	Just Us Beagles	12002 Sample Rd	AR	Alexander	72002
16547	2023	Cavalier Rescue USA	6400 N. Paseo Tamayo	AZ	Tucson	83750
12766	2023	Blind Dog Rescue Alliance	703 Renner Road	DE	Wilmington	19810
18281	2023	TLC PetSnip, Inc.	1701 E. Gary Road	FL	Lakeland	33801
18344	2023	Marion County Animal Services	5701 SE 66th Street	FL	Ocala	34480
17411	2023	Paws Humane Inc.	4900 Milgen Road	GA	Columbus	31907
12979	2023	Ruff Dog Rescue Georgia	1690 Highgrove Club Drive	GA	Alpharetta	30004
17277	2023	Whitfield County Animal Shelter	156 Gillespie Drive	GA	Dalton	30721
17297	2023	Allmons All About Animals Inc.	2988 Midway Church Rd.	GA	Blackshear	31516
17792	2023	City of LeGrange	1390 Orchard Hill Rd.	GA	LaGrange	30240
18064	2023	Rabun Paws 4 Life	261 Boen Creek Road	GA	Tiger	50576
18183	2023	Puppy Pipeline Rescue of Georgia	3321 Trickum Road	GA	Woodstock	30188
17221	2023	K & E Kennels, Inc.	1761 110th Street	IA	Salem	52649
06156	2023	J.A.K.'s Puppies, Inc.	2685 Grant Ave	IA	Britt	50423
07110	2023	Brule Creek Kennel	47718 315th St	IA	Akron	51001
16569	2023	Brian Lichirie	2329 Hwy 16	IA	West Point	52656
17276	2023	Select Puppies	1215 215th Avenue	IA	West Point	52656
18041	2023	M G Cattle, Inc.	1164 Pilot Grove Road	IA	Salem	52649
18062	2023	Big Star Kennel	2375 121st Street	IA	West Point	52656
18140	2023	Lindsey Forquer	1164 Piolet Grove Rd.	IA	Salem	52649

18342	2023	Rafter W. Farms	1937 150th Street	IA	West Point	52656
16954	2023	Bogg's Creek Kennel	4525 N 1050 E	IN	Loogootee	47553
12767	2023	Blue Ribbon Puppies	8478 N 1000 E	IN	Odon	47562
17167	2023	Pawfect Puppies LLC	10512 Schwartz Road	IN	Ft. Wayne	46835
17593	2023	Town Line Puppies LLC	422 N RTC Dr.	IN	Montgomery	47558
18417	2023	Hickory Lane Puppies	4517N 1050E	IN	Loogootee	47553
03565	2023	Trailane Kennel	22549 C Road	KS	Soldier	66540
09222	2023	BJ'S & Guys LLC	562 S Rd 150 W	KS	Menlo	67753
17248	2023	Creek Side Kennel	725 BB Lane	KS	Oberlin	67749
04902	2023	Bowling Green Warren County Humane Society	1925 Old Louisville Rd	КҮ	Bowling Green	42101
07264	2023	Ashland Animal Rescue Fund	12365 Kevin Ave	КҮ	Ashland	41102
13273	2023	TLC Rescue - Teresa's Legacy Continues, Inc.	385 Cory Road	КҮ	Olive Hill	41164
13352	2023	Lawrence County Humane Society	820 Isaac Park Road	КҮ	Louisa	41230
18044	2023	Ruff Rescue Transport	3433 Fleetwood Drive	КҮ	Lexington	40502
18160	2023	Iberville Parish Animal Shelter & Control	59815 Bayou Road	LA	Plaquemine	70764
18178	2023	LaFourche Animal Society, Inc.	934 Highway 3185	LA	Thibodaux	70301
18261	2023	St. Charles Parish Animal Shelter	921 Deputy Jeff G. Watson Dr.	LA	Luling	70070
18336	2023	Louisiana SPCA	1700 Mardi Gras Blvd.	LA	New Orleans	70114
18363	2023	Jefferson Protection & Animal Welfare Services	2701 Lapalco Blvd.	LA	Harvey	70058
14835	2023	Double Dog Dare Rescue Inc	10614 Daysville Road	MD	Walkersville	21793
17990	2023	Fulton Enterprises	20221 620th Avenue	MN	Alden	56009
10175	2023	Conrad's Cuddly Canines	6104 Pike 9	MO	Frankford	63441
09101	2023	QD Kennel	9603 Pike 12	MO	Frankford	63441
09672	2023	Pinnacle Pet	11863 Kenobi Ln	MO	Neosho	64850
10237	2023	Tiffanies LLC	3917 HWY C	MO	Frankford	63441
17424	2023	SouthPaw Pets	19614 Owl Road	MO	Neosha	64850
17635	2023	Precious Paws	27845 Itaska Road	MO	Browning	64630
18065	2023	County Line Farm	9612 Highway 38	MO	Graff	65660
18201	2023	Elaine and S Christopher Wilson	554 Route FF	MO	Everton	65646
18204	2023	Rock Prairie Puppies	1496 E US Highway 160	MO	Everton	65646
18205	2023	Darin & Patty Miller	10569 County Road 230	MO	Oranogo	64855
18311	2023	Sassys Classy Canines	13659 Highwsy B	MO	Lebanon	65536

16498	2023	Charlie's Crusaders Pet Rescue	5534 Holly Ridge Dr.	MS	Horn Lake	38637
16816	2023	Corinth-Alcorn Animal Shelter	3825 Proper Street	MS	Corinth	38834
17032	2023	Hoofbeats and Pawprints Rescue	17341 River Road	MS	Natchez	39120
17773	2023	Tupelo Lee Humane Society	2795 Cliff Gookin Blvd.	MS	Tupelo	38801
17896	2023	To Love A Canine	505 S Hickory Street	MS	Aberdeen	39730
18304	2023	Second Chance Animal Alliance	11171 Hwy. 315	MS	Water Valley	38965
18307	2023	Oxford Resource Center	413 McElroy Drive	MS	Oxford	38655
16405	2023	The Maggie Society	606 Trinity Dr.	NC	Wilson	27893
17090	2023	Caring Hearts For Canines	399 S Sandhills Blvd.	NC	Aberdeen	28315
08243	2023	The Boyd Foundation Inc	165 Vance Academy Rd	NC	Henderson	27537
11299	2023	Promoting Animal Welfare in NC	2455 Hurt Dr	NC	Rocky Mount	27804
13477	2023	Partners Canines	4021 Todd Railrod Grade Rd	NC	Todd	28684
17489	2023	Mayberry 4 Paws	125 Skyview Lane	NC	Mt. Airy	27030
17980	2023	Rusty's Legacy	139 Lyttle Mountain Rd.	NC	Marion	28752
18015	2023	SPCA Alliance of NC	604 Palmer Street	NC	Tarboro	27886
08838	2023	Becky Busboom	1234 2nd Ave	NE	Dannebrug	68831
17917	2023	Milton Lewis	89033 455th Avenue	NE	Newport	68759
05285	2023	Rogers' Rescues, Inc.	531 Route 22 East	NJ	Whitehouse Station	08889
05658	2023	Gloria J Miller	378 Main Street	NJ	Lumberton	08048
08927	2023	Making of Miracle Stories Animal Rescue Inc.	200 Springdale Ln	NJ	Williamstown	08094
13513	2023	SOS Beagle Rescue INC	814 Judith Lane	NJ	Atco	08004
13821	2023	St Huberts Animal Welfare Center	575 Woodland rd	NJ	Madison	07940
18149	2023	Holistic Gateway LLC DBA Puppy Love	375 Queens Ct.	NJ	Ridgewood	07450
18203	2023	Puppy Smart LLC	5845 Oak Street	NJ	Mays Landing	08330
05842	2023	Meadow Brook Solutions	1714 Porters Corner Road	NY	Dundee	14837
17667	2023	Hidden View Farms, LLC	7575 Bremen Rd SE	он	Lancaster	43130
04809	2023	Piney Creek Kennel	2599 TR 414	ОН	Dundee	44624
17137	2023	Preferred Canine LLC	29952 County Road 10	ОН	Fresno	43824
17138	2023	Golden Seal Canines LLC	29939 CR 10	ОН	Fresno	43824
18121	2023	Puppy Lodge	33600 TR 219	ОН	Millersburg	44654
18319	2023	Louie's Logacy	4725 Boomer	ОН	Cincinnati	45247
16272	2023	First Class Puppies	14053 S. 4440 Rd	ОК	Bluejacket	74333

04931	2023	Mary Ann Morris Animal Society Inc	254 Slow Pitch Rd	SC	Bamberg	29003
05281	2023	Darlington County Humane Society, Inc.	1705 Adoption Way	SC	Darlington	29532
07192	2023	Humane Society of Cherokee County	238 Beaver Dam Rd	SC	Gaffney	29341
11506	2023	Freedom Fences	1919 Denver Road	SC	Anderson	29625
12839	2023	Humane Society of Greenwood	2820 Airport Rd	SC	Greenwood	29649
13533	2023	Carmen's Rescue	108 Webbington Place	SC	Simpsonville	29681
16128	2023	Jesse's Place Rescue Inc	66 Timberidge Dr	SC	Lake Wylie	29710
17268	2023	Stone Soup Animal Rescue	460 Bill Pearson Road	SC	Woodruff	29388
17378	2023	Saving Sumter's Strays	1230 Winkles Rd	SC	Sumter	29153
18016	2023	Fairfield County Adoption Center	1678 Hwy 321 Business North	SC	Winnsboro	29180
17562	2023	Dekalb Animal Shelter	186 Transfer Station Rd.	TN	Smithville	37166
04808	2023	Valley View Kennels	143 Schrock Ln	TN	Monterey	38574
17261	2023	Tipton County Paws and Claws	6847 Center College Road	TN	Millington	38053
17347	2023	Southern Puppy Rescue	405 Port Lane	TN	Counce	38326
17509	2023	Warren County Animal Control and Adoption Center	169 Paws Trail	TN	McMinnville	37110
17526	2023	Born Again Rescue and Kennel (B.A.R.K.)	53 Miriah Dr.	TN	McMinnville	37110
17732	2023	Wilson County Animal Control	378 Dump Rd.	TN	Lebanon	37087
17741	2023	Best Friends Sanctuary Inc.	346 Volunteer Dr.	TN	Jamestown	38556
17829	2023	Rhea County Animal Shelter/Animal Shelter Alliance of Rhea	9118 Back Valley Road	TN	Evensville	37332
18298	2023	Coffee County Animal Control	156 Freedom Drive	TN	Manchester	37355
18214	2023	NETRO (Northeast Texas Rescue Organization)	1500 Mulberry Street	тх	Mt. Pleasant	75455
12276	2023	Dutch Country Animal Rescue	114 Brooke Lane	тх	Waxahachie	75165
17838	2023	Montgomery County Animal Shelter DBA Texas Animal Society		тх	Conroe	77302
18220	2023	BFF Pet Adoptions	1165 N. 4th Street	тх	Silsbee	77565
18279	2023	Animal House Project DBA Safehaven Animal Rescue Team	814 Farm Road 1531	тх	Klondike	75448
18392	2023	Pets In Transition Inc.	1501 Moore Road	тх	Beaumont	77713
07108	2023	Humane Society of Amherst County	318 Shelter Lane	VA	Amherst	24521

08401	2023	Operation Paws for Homes	10140 Hillington Court	VA	Vienna	22182
13479	2023	Friends of Campbell County Animal	322 Dennis Riddle Dr	VA	Rustburg	24588
		Control				
05347	2023	Humane Society of Parkersburg	530 29th Street	WV	Parkersburg	26101
05809	2023	Preston County Animal Shelter	278 Poor Farm Road	WV	Kingwood	26537
06177	2023	Ritchie County Humane Society	2220 Pullman Road	WV	Harrisville	26362
07241	2023	Animal Control & Welfare Project	23 Middle Camp Rd	WV	Hinton	25951
07283	2023	Jackson County Animal Shelter	86 County Farm Rd	WV	Cottageville	25239
08596	2023	Humane Society of Raleigh County, Inc	325 Gray Flats Rd	WV	Beckley	25801
10526	2023	The Paws Squad	1412 Lincoln Hwy	WV	Chapmanville	25508
12417	2023	Mountaineers for Mutts	2002 Whitetail Ct	WV	Morgantown	26508
12770	2023	Mercer County Animal Shelter	961 Shelter Road	WV	Princeton	24740
13564	2023	ARF/Animal Rights Fur-ever	2708 Pleasant Valley Rd	WV	Given	25245
13863	2023	Greenbrier Humane Society	151 Holliday Lane	WV	Lewisburg	24901
16068	2023	Stepping Stones Canine Fosters WV	6918 Heritage Dr	WV	Charlestown	25312
16089	2023	Lewis Upshur Animal Control Facility	318 Mud Lick Rd	WV	Buckhannon	26201
17461	2023	One by One Animal Advocates	216 11th Avenue West	WV	Huntington	25701
17636	2023	Nelson Animal Retreat, Inc.	5 Little Lynn Camp Rd	WV	Palestine	17636
18301	2023	Roane County Animal Shelter	2550 Parkersburg Road	WV	Spencer	25276