



pennsylvania
DEPARTMENT OF AGRICULTURE

**The State Food Purchase Program Act
Report to the Pennsylvania General Assembly
62 P. S. §§ 4041—4049
Act 129 of 1992**

March 2016

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Overview

According to the Food Research and Action Center, more than two million Pennsylvanians do not have enough money to buy sufficient food for themselves or their families. Over the past several years, the number of Pennsylvanians at risk for hunger has grown significantly, and food banks and pantries are reporting increased demand for emergency food assistance.

This report, as required by Section 7(b) of the State Food Purchase Program Act (62 P.S. Section 4047(b)), will provide insight to members of the Pennsylvania General Assembly on the activities of the Pennsylvania Department of Agriculture's Bureau of Food Distribution. This includes detailed statistics on the allocation and expenditure of funds; participation in the State Food Purchase Program; and the variety, pounds and cost of food purchased.

This report covers the time period of July 1, 2014, through June 30, 2015.

Food Distribution Background

The Department of Agriculture's Bureau of Food Distribution helps facilitate the movement of food from farms, processors and other channels to those at risk for hunger. In addition to work on the State Food Purchase Program (SFPP), the bureau handles United States Department of Agriculture (USDA) commodities through programs like the National School Lunch Program and Summer Food Service Program, as well as The Emergency Food Assistance Program (TEFAP) and the Commodity Supplemental Food Program (CSFP). More details regarding these programs are provided in Appendix E.

Protecting Those Who Are At Risk

One of the cornerstones of the bureau is the State Food Purchase Program. Pennsylvania was the first state to provide state funded food assistance to those in need due in large part to the support provided through the SFPP.

This program provides cash grants to counties for the wholesale purchase of food at competitively bid prices or better. Pennsylvania's SFPP is one of the largest programs of its kind across the country and reflects the commonwealth's determination to address food insecurity.

SFPP grants are allocated to county commissioners for distribution, allowing local officials to meet local needs. Local entities involved in SFPP include faith-based organizations, community groups, civic groups and other non-profit organizations. All are eligible for funds and food products. Eligible residents include those who are in households currently receiving:

- Unemployment compensation;
- Supplemental Nutrition Assistance Program, or SNAP (formerly known as food stamps);
- Cash assistance;
- Medical assistance; or
- Households with income at or below 150 percent of the poverty level.

Guidelines are also in place to ensure that the food being purchased and distributed to SFPP participants provides sound nutritional value to recipients.

State Food Purchase Program Activity in 2014-2015

Pursuant to §160.18 (b), the activity of the State Food Purchase Program is included in this report. Full details are included in appendices A through C.

Allocation and Expenditure of Grant Funds

Cost of Food Purchased	\$15,681,588
Cost of Equipment Purchased	\$ 176,944
Cost of Other Activities	\$ 3,947
Administrative/Other Costs	\$ 981,058
Committed Funds	\$ 62,567

Additional detailed information is found under Appendix A.

Individuals Served

Many of those served by the program are supported by meals and supplemental nutrition products more than once in any given year. A breakdown of service is included in Appendix B of this report. Note that in many counties there is duplication of individuals in reported numbers. The department has estimated that more than 1.9 million unique individuals were served by SFPP in 2014-2015. This number includes children, adults and older Pennsylvanians.

Households Served

The 2014-2015 fiscal year saw 889,375 households served across Pennsylvania. A detailed breakdown of the households served by county is included in Appendix B of this report.

Food Distributed by Food Type

A variety of food is distributed through SFPP. Appendix C includes a full breakdown by county of the pounds and cost per pound of food provided. As food prices vary by region, a statewide price is not available. With regards to the quantity of food distributed, statewide numbers are listed in Table 1.

Cost of Food Purchased

The total cost of the food purchased in 2014-15 closed at \$15,681,588. Cost per pound range is based on local market conditions, making it difficult to create a statewide cost per pound. The cost per pound is available for each commodity at the county level. This information is included in Appendix C of this report.

Table 1: Commodities Distributed

Commodity	Pounds Distributed
Meat	3,346,428
Poultry	1,208,966
Dairy	2,488,542
Vegetables	13,506,222
Fruit	4,362,474
Grains	4,891,170
Other	3,307,808
Infant Formula	6,374

In addition to the commodities listed above, Lackawanna County, Venango County and Montgomery County used vouchers totaling \$46,596. Vouchers were provided to recipients having special dietary needs and for holiday food baskets when food storage is an issue.

Emergency Food Assistance Advisory Committee

A provision of the State Food Purchase Program Act is the creation of an Emergency Food Assistance Advisory Committee. Outlined in Section 6 of Act 129 of 1992, the committee meets twice per year to provide information, advice and guidance to the department on the operation of the State Food Purchase Program, as well as other food assistance programs administered by the Bureau of Food Distribution.

Members of the Emergency Food Assistance Advisory Committee are experts in different areas of emergency feeding and nutrition. These members are appointed to the committee by the Secretary of Agriculture, and full membership must be between 10 and 15 members. No more than three members may be state employees.

By regulation (7 Pa. Code §160.17), the membership is:

- Secretary of Agriculture or designee
- SFPP Administrator
- Representative of the Governor's Office
- Regional food bank representatives (two members)
- County government/Emergency food provider representatives (two to four members)
- Food and nutrition advocate representatives (two to four members)
- Dietician, nutritionist or other person trained in nutrition (one member)

Minutes from the 2014-15 meetings are included in Appendix D of this report.

Summary

The SFPP administered by the Bureau of Food Distribution represents a significant portion of the Pennsylvania Department of Agriculture's budget and acts as a key support system for the estimated two million individuals in Pennsylvania who face hunger on a daily basis. These efforts are collaborative in nature, as county governments and local food assistance agencies across the commonwealth are vested partners in alleviating food insecurity.

The Department of Agriculture remains steadfast in the belief that this is a time when we must continue to support the charitable food system to the fullest extent possible.

**State Food Purchase Program
Fiscal Year 2014-15
Summary of Counties' Allocation and Expenditure of Funds**

County	Dollar Share of \$16,838,000	Interest	Carryover/ Other Income	Total Funds Available	Total Cost of Food Purchased	Total Cost Equipment Purchased	Total Cost Other Activities	Admin/Other Costs	Funds Committed	Remaining Balance
Adams	\$82,660.35			\$82,680.35	\$76,065.92			\$6,614.43		\$0.00
Allegheny	\$1,506,252.61	\$108.47		\$1,506,361.08	\$1,385,749.13			\$120,500.21		\$111.74
Armstrong	\$97,928.59	\$3.11	\$13.49	\$97,945.19	\$90,110.90			\$7,834.29		\$0.00
Beaver	\$229,876.55	\$8.21		\$229,884.75	\$211,494.64			\$18,390.12		\$0.00
Bedford	\$65,582.13			\$65,582.13	\$56,440.68			\$5,246.57		\$3,894.88
Berks	\$575,917.79	\$521.05		\$576,438.84	\$567,893.89	\$8,598.00				\$0.00
Blair	\$194,184.29	\$2.76	\$95.14	\$194,282.19	\$171,929.64	\$6,780.00		\$15,512.82		\$59.73
Bradford	\$75,280.42			\$75,280.42	\$66,079.95	\$799.00	\$2,806.55	\$6,022.43		(\$427.51)
Bucks	\$443,005.28			\$443,005.28	\$403,865.66	\$3,699.20		\$35,440.42		\$0.00
Butler	\$161,317.87			\$161,317.87	\$152,418.26			\$8,899.61		\$0.00
Cambria	\$205,804.15	\$76.59		\$205,880.74	\$182,535.30	\$6,846.19		\$16,464.33		\$34.92
Cameron	\$8,624.47			\$8,624.47	\$7,934.51			\$689.96		\$0.00
Carbon	\$78,773.16	\$24.55	\$0.10	\$78,797.81	\$75,935.60			\$2,862.21		\$0.00
Centre	\$90,012.00	\$13.00		\$90,025.00	\$82,824.00			\$7,201.00		\$0.00
Chester	\$300,842.85			\$300,842.85	\$267,387.27	\$16,355.34		\$17,100.24		\$0.00
Clarion	\$51,113.82	\$3.11		\$51,116.93	\$51,116.93					\$0.00
Clearfield	\$126,262.36	\$47.00		\$126,309.36	\$116,208.00			\$10,101.00		\$0.36
Clinton	\$51,716.67			\$51,716.67	\$51,184.30			\$532.37		\$0.00
Columbia	\$78,072.35			\$78,072.35	\$67,189.88	\$4,613.91		\$6,245.79		\$22.77
Crawford	\$128,918.65	\$5.21	\$93.89	\$129,017.75	\$90,323.68	\$776.18		\$10,313.49	\$27,604.40	\$0.00
Cumberland	\$177,104.90	\$7.82		\$177,112.72	\$164,555.78			\$12,556.94		\$0.00
Dauphin	\$365,852.27			\$365,852.27	\$365,844.14			\$8.13		\$0.00
Delaware	653,063.26	\$44.50		\$653,107.76	\$598,119.33	\$3,882.64		\$51,722.53		\$616.74
Elk	\$36,920.60			\$36,924.41	\$33,967.26			\$2,953.34		\$3.81
Erie	\$495,004.53			\$495,022.85	\$468,490.61			\$26,532.24		\$0.00
Fayette	\$267,659.93			\$267,672.17	\$234,331.78	\$11,927.60		\$21,412.79		\$0.00
Forest	\$6,789.56			\$6,789.81	\$6,789.81					\$0.00
Franklin	\$156,174.84			\$156,174.84	\$143,680.85			\$12,493.99		\$0.00
Fulton	\$19,200.65			\$19,208.66	\$16,532.29		\$1,140.32	\$1,536.05		\$0.00
Greene	\$59,146.75			\$59,148.55	\$63,294.80			\$4,731.74		(\$8,877.99)
Huntingdon	\$59,734.52			\$59,737.66	\$54,324.25	\$635.00		\$4,778.76		(\$0.35)
Indiana	\$99,786.11			\$99,789.73	\$91,819.55			\$7,982.89		(\$12.71)

County	Dollar Share of \$16,838,000	Interest	Carryover/ Other Income	Total Funds Available	Total Cost of Food Purchased	Total Cost Equipment Purchased	Total Cost Other Activities	Admin/Other Costs	Funds Committed	Remaining Balance
Jefferson	\$66,663.48	\$3.57		\$66,667.05	\$66,667.05					\$0.00
Juniata	\$24,920.00	\$5.00	\$3,127.00	\$28,520.00	\$25,735.00				\$2,317.00	\$0.00
Lackawanna	\$314,271.25	\$8.61		\$341,279.86	\$304,151.25			\$10,120.00		\$8.61
Lancaster	\$545,816.93			\$545,816.93	\$471,787.44	\$30,364.14		\$43,665.36		\$0.00
Lawrence	\$140,003.49	\$21.04		\$140,024.53	\$128,803.21			\$11,200.28		\$21.04
Lebanon	\$159,935.09			\$159,935.09	\$147,370.99			\$12,564.10		\$0.00
Lehigh	\$481,259.64	\$25.00		\$481,284.64	\$445,882.07			\$38,500.77		(\$3,098.20)
Luzerne	\$503,252.22			\$503,252.22	\$463,008.58			\$40,243.64		\$0.00
Lycoming	\$151,664.79			\$151,644.79	\$151,664.79					\$0.00
McKean	67,710.93		\$56.62	\$67,767.55	\$59,676.71			\$5,416.87	\$2,645.99	\$27.98
Mercer	\$178,005.40	\$154.00		\$178,159.41	\$162,213.46	\$1,705.52		\$14,240.43		\$0.00
Mifflin	\$69,764.37	\$25.81		\$69,790.21	\$64,277.27			\$5,581.15		(\$68.21)
Monroe	\$216,888.98	\$39.00		\$216,927.98	\$198,330.00	\$1,247.00		\$17,351.00		(\$0.02)
Montgomery	\$571,245.73	\$18.16	\$12.65	\$571,276.54	\$528,419.21			\$45,699.66		(\$2,842.33)
Montour	\$17,738.75		\$1,119.20	\$18,857.95	\$16,257.31			\$1,419.08		\$1,181.56
Northampton	\$311,694.08	\$20.00		\$311,714.08	\$288,196.40			\$24,935.53		(\$117.31)
Northumberland	\$128,839.53	\$353.82		\$129,193.35	\$118,196.19	\$690.00		\$10,307.16		(\$1,417.85)
Perry	\$44,523.96			\$44,523.96	\$44,523.96					\$0.00
Philadelphia	\$3,996,598.85	\$1,174.00		\$3,997,772.85	\$3,789,426.90	\$50,946.50		\$156,225.45		\$1,174.00
Pike	\$61,192.65	\$2.73		\$61,195.38	\$57,004.98			\$4,895.41		(\$705.01)
Potter	\$24,882.00			\$24,882.00	\$23,036.62			\$1,990.00		(\$144.62)
Schuylkill	\$207,469.51		\$24,938.58	\$232,408.09	\$179,525.39	\$3,692.19		\$16,597.56		\$32,592.95
Snyder	\$42,425.30			\$42,425.30	\$39,031.28			\$3,394.02		\$0.00
Somerset	\$94,580.19	\$1.20		\$94,561.39	\$81,881.69	\$5,114.88		\$7,564.82		\$0.00
Sullivan	\$6,717.97		\$526.90	\$7,244.87	\$7,244.29					\$0.58
Susquehanna	\$45,876.59	\$10.43		\$45,887.02	\$42,408.47			\$3,485.71		(\$7.16)
Tioga	\$49,007.63			\$49,007.63	\$46,381.00			\$2,627.00		(\$0.37)
Union	\$36,234.82			\$36,234.82	\$33,336.03			\$2,898.79		\$0.00
Venango	\$85,152.02	\$17.27		\$86,169.29	\$90,287.91			\$1,828.72		(\$6,947.34)
Warren	\$52,820.63	\$11.74	\$15,013.96	\$67,846.33	\$60,884.80	\$2,535.88		\$4,225.65		\$200.00
Washington	\$229,993.35	\$7.08		\$230,000.43	\$197,942.46	\$13,658.50		\$18,399.47		\$0.00
Wayne	\$61,825.64	\$4.97	\$4,383.87	\$66,214.48	\$59,192.29	\$2,076.14		\$4,946.05		\$0.00
Westmoreland	\$376,256.62	\$12.37		\$376,268.99	\$352,027.72			\$24,241.27		\$0.00
Wyoming	\$33,910.10	\$3.92		\$33,914.02	\$31,200.85			\$2,712.81		\$0.36
York	\$490,275.95			\$489,175.95	\$489,175.95			\$1,100.00		\$0.00
Totals	\$16,838,000	\$2,774.10	\$49,381.40	\$16,890,155.40	\$15,681,588.11	\$176,943.81	\$3,946.87	\$ 981,058.45	\$32,567.39	\$15,285.05

**State Food Purchase Program
Fiscal Year 2014-15
Number of Individuals and Households served**

County	Households	Children	Adults	Elderly	Soup Kitchens	Onsite Meals
Adams	1,008	792	1,289	488	0	0
Allegheny	217,767	138,400	230,318	92,327	464,681	159,628
Armstrong	1,147	375	1,001	709	0	0
Beaver	3,502	2,278	2,867	1,742	30,763	0
Bedford	1,261	807	1,555	626	0	0
Berks	25,275	32,311	28,259	6,757	500,801	1,008,352
Blair	4,232	4,096	6,804	885	4,670	0
Bradford*	1,028		3,996			
Bucks	36,455	45,043	59,552	14,137	0	147,042
Butler	1,918	1,242	2,153	1,001	0	0
Cambria***	25,126	19,165	33,298	11,786	49,973	0
Cameron	234	183	319	92	0	0
Carbon	5,682	8,204	4,783	2,459	0	0
Centre	2,135	1,423	2,999	666	0	0
Chester	16,663	12,213	21,971	4,687	6,014	16,973
Clarion	505	344	668	220	0	0
Clearfield	2,757	1,915	3,979	785	0	0
Clinton	1,179	946	1,490	636	14,431	0
Columbia	869	424	901	571	0	0
Crawford	2,785	5,428	8,145	2,513	0	0
Cumberland***	23,388	10,587	276,937	8,076	20,015	0
Dauphin	16,989	21,450	25,927	3,255	118,686	50,348
Delaware	8,400	9,276	11,515	1,758	0	11,563
Elk	696	561	891	154	0	0
Erie	7,750	6,678	10,378	2,508	274,703	221,586
Fayette	4,557	2,378	5,352	959	0	0
Forest	129	73	145	66	0	0
Franklin	974	771	1,433	275	0	0
Fulton	842	695	1,148	456	0	0
Greene	770	408	877	455	0	0
Huntingdon	1,311	1,281	1,862	543	0	0
Indiana	2,089	1,169	2,276	1,020	0	0
Jefferson	551	431	793	258	0	0
Juniata	377	410	512	195	0	0
Lackawanna	9,757	8,760	12,393	3,196	7,762	32,496

County	Households	Children	Adults	Elderly	Soup Kitchens	Onsite Meals
Lancaster	14,973	17,418	19,881	3,678	66,411	27,195
Lawrence***	31,540	7,420	15,123	8,997	0	0
Lebanon	1,466	1,396	2,149	112	50,887	0
Lehigh	8,800	14,693	17,530	2,684	103,459	100,304
Luzerne	20,800	17,793	28,031	6,057	48,541	104,259
Lycoming	2,337	1,849	3,131	795	0	0
McKean	6,605	4,595	8,626	2,024	0	0
Mercer	4,586	2,728	8,989	2,568	0	0
Mifflin**	1,100					
Monroe	2,737	2,634	4,085	1,048	5,038	14,925
Montgomery	9,512	9,788	15,971	4,545	65,857	40,140
Montour	296	147	216	13	0	0
Northampton	8,112	9,163	13,266	2,676	97,369	67,466
Northumberland	5,102	2,674	6,204	4,125	0	0
Perry***	14,153	10,743	17,008	6,274	0	0
Philadelphia	270,769	243,005	295,634	68,874	1,265,906	4,044,205
Pike	243	384	291	42	0	0
Potter	4,905	1,158	2,071	1,676	0	0
Schuylkill	3,389	1,397	4,656	1,370	0	0
Snyder	511	393	778	222	0	0
Somerset	2,086	1,636	2,706	827	0	0
Sullivan	290	148	199	108	0	0
Susquehanna	442	366	529	250	0	0
Tioga	854	585	1,099	440	0	0
Union	623	563	825	267	0	0
Venango	2,268	3,625	2,076	825	0	0
Warren	3,066	1,956	4,182	1,259	5,728	0
Washington	4,891	3,083	5,101	1,831	0	0
Wayne	1,149	847	1,493	561	0	0
Westmoreland	16,615	7,911	13,525	4,578	19,627	82,971
Wyoming	545	567	547	259	0	0
York	14,502	16,150	23,193	4,121	138,921	67,006
Totals	889,375	716,293	1,287,901	299,367	3,478,929	6,196,459

* Bradford County reported adults as total individuals.

** Mifflin County only reported number of households served.

*** Allegheny, Cambria, Cumberland, Lawrence and Perry counties figures are based on number of visits annually (duplicates are possible).

State Food Purchase Program
Fiscal Year 2014-15
July 1, 2014 - June 30, 2015
"Variety, Pounds and Cost of Food Purchased"

County	Meat		Poultry		Dairy		Vegetables		Fruits		Grains		Other		Formula		Total Pounds or Cases	Total Cost of Food Purchased	Average Cost Per Pound	Vouchers Purchased/ Other
	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.				
Adams	19,663	0.45	9,002	0.38	7,746	0.48	64,112	0.36	38,527	0.18	88,377	0.34	240	0.54			227,667	\$76,065.92	0.33	
Allegheny	549,988	0.94	233,292	0.78	358,514	0.85	259,190	0.42	252,931	0.39	275,900	0.47	129,139	0.37			2,058,954	\$1,385,749.13	0.67	
Armstrong	34,131	0.45	2,811	0.46	30,452	0.54	169,502	0.12	46,842	0.11	44,206	0.54	15,019	0.51			342,963	\$90,110.90	0.26	
Beaver	21,841	0.56	3,676	1.01	33,013	0.58	266,709	0.31	45,456	0.43	118,806	0.62			660	1.65	490,162	\$211,494.64	0.43	
Bedford*	9,603		5,191		13,213		12,896		5,453		10,114						347,826	\$56,440.68	0.16	
Berks	153,127	0.78			246,355	0.19	476,021	0.30	267,834	0.30	286,936	0.47	40,538	1.00			1,470,811	\$567,893.89	0.39	
Blair	8,367	2.19	4,137	1.66	12,476	0.74	36,336	0.79	50,901	0.65	23,678	1.09	50,903	0.98			186,798	\$171,929.64	0.92	
Bradford	3,365	1.77	1,988	1.37	6,231	0.78	17,769	0.50	19,347	0.62	11,894	0.56	25,619	0.99			86,213	\$66,303.06	0.77	
Bucks	49,833	2.15	18,839	1.37	21,803	1.82	75,797	0.89	74,385	0.88	52,724	1.43	11,178	1.42	2,916	2.42	305,959	\$403,865.66	1.32	
Butler	23,918	1.83	5,250	1.04			31,785	1.06	27,150	0.89	16,499	2.06	9,378	1.24			113,979	\$152,418.26	1.34	
Cambria	39,858	.94	13,548	0.8	9,469	0.58	64,392	0.57	46,353	0.61	28,286	0.62	85,368	0.54			287,273	\$182,535.30	0.64	
Cameron	631	1.96	658	1.1	629	2.18	5,253	0.38			1,743	1.38	3,901				9,303	\$7,934.51	0.85	
Carbon	16,039	1.75	291	1.91	2,008	1.29	26,636	0.82	5,592	0.77	13,276	1.41					63,842	\$75,935.60	1.19	
Centre	14,829	1.47	3,949	1.36	11,639	0.72	22,857	0.66	12,381	0.63	13,248	1.05	12,132	0.88			91,034	\$82,825.00	0.91	
Chester	36,258	2.19	15,628	1.42	63,492	0.65	52,631	1.84	62,835	0.81	20,594	1.28	3,612	0.95			255,050	\$267,387.27	1.05	
Clarion	16,564	0.13	4,725	0.13	221	0.13	35,783	0.35	26,464	0.18	37,080	0.32	43,128	0.45			163,965	\$51,116.93	0.31	
Clearfield	23,949	1.46	2,877	1.9	15,149	1.38	25,544	0.67	11,238	0.76	39,920	0.53	9,245	0.85			127,922	\$116,208.00	0.91	
Clinton	9,683	0.85	9,424	1.06	9,254	0.69	21,643	0.19	12,267	0.51	12,029	0.32	21,852	0.5			96,582	\$50,184.30	0.52	
Columbia	6,828	2.12	4,202	1.43	6,873	1.04	6,478	0.58	10,020	0.82	9,043	0.48	26,789	0.87			70,233	\$67,189.84	0.96	
Crawford	24,183	1.46	10,245	0.5			26,259	0.6	17,455	1.42	16,977	0.99	28,995	0.69			124,513	\$117,928.08	0.95	
Cumberland	17,545	0.63	9,548	0.83	33,230	0.45	111,487	0.11	21,604	0.42	22,637	0.48	115,285	0.38			331,336	\$164,397.59	0.50	
Dauphin	189,028	0.37	25,596	0.65	113,305	0.36	295,507	0.14	82,198	0.43	114,877	0.25	396,051	0.34	80	0.18	1,216,642	\$365,844.14	0.30	
Delaware	88,323	1.49	79,166	1.21	36,921	1.62	95,549	0.94	97,031	1.05	82,019	1.46					479,009	\$598,119.00	1.25	

County	Meat		Poultry		Dairy		Vegetables		Fruits		Grains		Other		Formula		Total	Total Cost	Average Cost	Vouchers
	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	Pounds or Cases	of Food Purchased	Per Pound	Purchased/ Other
Elk	3,182	1.31	3,657	1.81	323	1.89	5,736	0.89	2,576	1.06	10,003	1.46	239	0.55			25,718	\$33,967.26	1.32	
Erie	175,496	0.14	44,426	0.13	28,214	0.09	559,027	0.25	320,320	0.19	445,515	0.25	331,330	0.37			1,904,328	\$468,490.61	0.25	
Fayette	38,930	1.00	9,000	1.61	1,020	0.74	80,843	0.54	51,697	0.47	100,016	0.92	28,826	0.71			310,331	\$234,311.78	0.76	
Forest	4,409	0.13	330	0.13	281	0.07	8,628	0.3	2,223	0.2	7,481	0.25	3,867	0.34			27,219	\$6,789.81	0.25	
Franklin	26,046	1.34	13,471	1.20	12,189	0.83	67,177	0.47	27,594	0.65	53,302	0.62					199,779	\$143,680.85	0.72	
Fulton	11,350	0.18	6,883	0.18	2,995	0.18	16,437	0.18	11,109	0.18	39,234	0.18	3,767	0.18	471	0.18	91,846	\$16,532.29	0.18	
Greene	9,251	0.15	11,750	0.00	4,383	0.29	58,201	0.27	58,809	0.16	19,749	0.72	37,519	0.49			199,663	\$60,096.77	0.30	
Huntingdon	2,412	2.93	1,770	1.49	888	3.63	7,513	1.01	3,699	2.26	7,875	1.01	14,292	1.23			38,449	\$54,524.25	1.42	
Indiana	14,920	0.73					23,226	0.69	6,525	0.69	21,113	0.69	79,694	0.58			145,478	\$91,819.55	0.63	
Jefferson	16,853	0.47	2,799	0.74	22,746	0.19	34,854	0.36	28,489	0.17	27,600	0.47	41,005	0.53			174,346	\$66,667.05	0.38	
Juniata	7,629	0.63	2,332	0.2	1,890	2.25	17,606	0.45	11,989	0.26	10,529	0.46	1,746	0.26			53,721	\$25,735.00	0.48	
Lackawanna	62,769	1.71	25,670	1.53	7,728	1.21	75,375	0.69	39,426	0.87	35,787	1.15	8,040	1.3			254,795	\$304,151.25	1.19	\$10,000
Lancaster	98,135	0.89	27,010	1.48	116,241	0.61	555,620	0.13	142,062	0.44	143,091	0.32	187,013	0.48	820	0.18	1,269,992	\$471,787.44	0.37	
Lawrence	235,660	0.64	2,336	1	12,099	0.48	175,732	0.15	67,440	0.31	35,802	0.40	73,889	0.49			402,958	\$128,803.21	0.32	
Lebanon	23,092	2.61	7,951	2.91	24,312	0.71	16,464	1.17	16,980	0.84	3,736	1.96	2,913	1.99			95,447	\$147,370.99	1.54	
Lehigh	67,519	0.80	84,021	0.85	20,000	0.53	292,823	0.39	120,781	0.39	205,777	0.58	37,079	0.87			828,000	\$445,882.07	0.54	
Luzerne	39,056	1.20	88,927	1.24	43,784	0.46	288,360	0.47	66,548	0.57	61,779	0.79	100,750	0.61			689,204	\$463,008.58	0.67	
Lycoming	19,646	1.21	11,106	1.59	10,695	0.70	3,770	0.40	34,956	0.66	28,080	0.31	67,079	0.83			209,262	\$151,664.79	0.72	
McKean	9,921	1.51	880	2.38	1,812	0.93	12,676	1.05	10,669	0.95	9,837	1.66	1,188	0.98			46,983	\$59,676.71	1.27	
Mercer	24,479	1.23	30,793	1.03	12,468	1.20	69,899	0.59	13,881	0.72	33,826	0.85	9,600	0.54			194,946	\$162,213.46	0.83	
Mifflin	17,836	0.30	2,661	0.78	23,736	0.24	92,843	0.13	17,163	0.13	23,171	0.30	63,660	0.47			241,070	\$64,251.42	0.27	
Monroe	28,027	2.04	32,760	1.23	3,781	1.64	38,964	0.81	18,854	0.94	33,003	1.32	1,562	1.14	15	3.90	156,965	\$198,330.00	1.26	
Montgomery	62,591	1.92	31,694	1.03	36,129	1.15	152,267	0.69	105,468	0.75	105,894	1.01	49,892	0.82	1,364	0.10	545,797	\$528,419.20	0.97	\$2,100
Montour	3,825	1.80	745	1.88	90	3.54	2,095	1.17	1,039	0.76	1,495	1.36	2,842	.82			12,128	\$16,257.31	\$1.34	
Northampton	45,337	0.76	56,537	0.87	13,125	0.52	183,788	0.38	76,841	0.38	140,129	0.55	23,206	0.87			538,963	\$288,196.40	0.53	
Northumberland	15,024	1.89	11,928	1.18	5,633	1.47	31,950	0.43	38,284	0.43	19,397	0.75	27,613	0.95			149,829	\$118,196.19	0.79	
Perry	10,098	0.18	4,700	0.34	14,474	0.40	66,545	0.09	12,321	0.19	48,655	0.21	46,479	0.37			203,272	\$44,523.96	0.22	
Philadelphia	605,167	0.96	143,549	1.70	628,109	0.70	7,255,379	0.12	1,440,203	0.33	1,638,173	0.52	121,565	2.87	32	14.4 3	13,075,939	3,789,426.90	0.29	

Pike ****	7,914		4,230		3,429		15,945		3,650		7,597		2,346			45,111	\$57,004.00	1.26		
County	Meat		Poultry		Dairy		Vegetables		Fruits		Grains		Other		Formula		Total	Total Cost	Average	Vouchers
	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	LBS.	Cost Per LB.	Pounds or Cases	of Food Purchased	Cost Per Pound	Purchased/Other
Potter	3,799	1.25	2,416	0.69	2,187	0.62	8,047	0.57	6,396	0.65	5,858	1.11					28,703	\$23,036.62	0.80	
Schuylkill	113,666	0.69	6,996	0.75	2,544	0.45	27,650	0.93	39,029	0.84	3,602	0.97	9,297	0.16			235,204	\$179,525.39	0.76	
Snyder	7,140	1.52	6,115	0.48	5,365	0.37	13,859	0.43	20,992	0.19	10,267	0.53	14,367	0.54			78,105	\$39,006.28	0.50	
Somerset	2,348	1.73	8,050	1.39	3,139	0.82	58,195	0.34	22,005	0.58	18,315	0.91	12,755	1.14			124,807	\$81,881.69	0.66	
Sullivan	333	2.27	2531	1.58	284	1.47	418	0.77	201	0.38	487	2.19	414	1.50			4,668	\$7,244.29	1.55	
Susquehanna	3,476	2.71	2,088	0.77			18,067	0.83	5,426	0.66	5,443	1.38	4,750	1.12			39,250	\$42,410.28	1.08	
Tioga	5,669	0.75	3,003	1.08	3,264	0.68	32,986	0.48	13,146	0.59	25,297	0.39	8,598	0.36			91,963	\$46,381.00	0.50	
Union	3,651	3.86	7,263	1.22	2,316	1.62	3,601	0.57	2,125	0.62	1,826	1.05	1,030	1.28			21,811	\$33,336.02	1.53	
Venango	5160	2.26	2598	0.72	428	4.25	5714	1.59	5,247	1.62	4953	2.30	6,561	1.74			30,660	\$90,287.91	\$2.94	\$34,496.14
Warren	6,577	2.23	3,507	1.38	634	2.70	4,888	1.21	6,457	0.98	751	1.35	13,110	1.50			42,224	\$62,621.64	\$1.48	
Washington	4,804	0.99	2,628	1.90	90,920	0.08	102,544	0.41	44,534	0.40	68,723	0.38	213,853	0.44			528,006	\$197,942.46	0.37	
Wayne	4,320	2.62	604	1.23	1,920	0.64	19,260	0.58	6,452	0.97	2,640	1.20	10,348	1.59			50,980	\$56,983.49	1.12	
Westmoreland	26,748	0.68			131,859	0.47	278,577	0.39	60,964	0.60	81,816	0.59	193,934	0.41			773,898	\$352,027.72	0.45	
Wyoming	3,318	5.36	5,761	2.80			3,981	2.66	8,185	2.96	2,683	4.18	2,289	3.53			26,217	\$31,200.85	3.58	
York	111,291	0.66	27447	0.86	159,115	0.39	518,556	0.14	135,455	0.29	214180	0.22	419,129	0.41	16	0.18	1,585,189	489,175.95	\$0.31	
Totals	3,346,428		1,208,966		2,488,542		13,506,222		4,362,474		4,891,170		3,307,808		5,590		34,741,530	\$15,681,588.11		\$46,596.14

****Pike County only reported pounds of each commodity purchased and total dollars spent for all the commodities.

*Bedford County only reported total pounds for each commodity and the total dollars spent.

Appendix D

Minutes from Emergency Food Assistance Advisory Committee Meetings

**EMERGENCY FOOD ASSISTANCE ADVISORY COMMITTEE
PA DEPARTMENT OF AGRICULTURE
BUREAU OF FOOD DISTRIBUTION**

Minutes of the September 17, 2014 Meeting

CALL TO ORDER

Steveanna Wynn called the meeting to order in Room 309 of the Agriculture Building. All others introduced themselves, their titles and who they work for.

Committee Members in attendance were: Steveanna Wynn, Patrick Druhan, Lori Weston, Peg Bianca, Brenda Benner, Gene Brady, Christine Mullin, Joe Arthur and Gabriella Mora. Also in attendance from the Department of Agriculture were Joe Quattrocchi, Nancy Derr, Amanda Wasko, Sandy Hopple and Melissa Seiple.

AGENDA - Motion to approve minutes made by Christine Mullin, 2nd by Brenda Benner

MINUTES (from May 7, 2014 meeting) – Motion to approve minutes was made by Patrick Druhan and 2nd by Lori Weston

Roslyn Earnest from Department of Aging presented information on programs that Aging has that will benefit the people that we serve. She provided the committee with handouts to summarize what she presented (attached)

BUDGET DISCUSSIONS - State Food appropriations – Pennsylvania has spent a lot of time locally and at the Capital meeting with representatives to encourage the 21 million. The House and Senate both received many letters from their members encouraging them for the 21 million. The middle of June is the deadline for the letters so they will be sent until then. Pushing for the 21 million will continue but have been cautioned because of the deficit at the State.

STATE FOOD PURCHASE PROGRAM (SFPP) - Everyone should have received their 4th quarter payments in early April. The 5th payment will be in June. 2014/2015 State fiscal year is the last year of the current contract for both Counties and State. Work will start on these in January or February due to the long signature process and also waiting to get them back from some counties so they are ready to go July 1, 2015. There will also be an allocation schedule sent out as well.

FARMERS MARKET NUTRITION PROGRAM (FMNP) – 2013 WIC redemption rate is 53% which is up 1% over 2012. The 1% doesn't seem significant however this is the first time it has gone up so this is a huge victory. Seniors – the redemption rate is 87% which is the exact same as the previous year. All agencies have received their checks for the 2014 program. These are sent out before we know what our funding will be. Due to sequestration, the senior FMNP funding was cut by 7.2% for PA which is \$182,206 less than last year. PA doesn't send back federal money but other states do and the funds get reallocated so there is a chance to make some of this up. The WIC FMNP federal amount this year is \$1,428,056 which is \$200,000 less than last year. There is a better chance of

getting reallocated funds with this than with the Senior's so we will make up the \$200,000 or come close to it. The same amount of checks has been sent out with the exception of the agencies that didn't use the checks they had requested last year. As of today, there are 31 new farmer applicants. 13 farmers were lost with most of them retiring. The program starts June 1st and the problem could be early in the season due to not having a lot available due to the weather. The agencies have been notified but the program is a long program so they will have the opportunity to use them later in the year.

COMMODITY SUPPLEMENTAL FOOD PROGRAM (CSFP) - Sheila Christopher supplied a handout that Peg Bianca reviewed with the committee. (Copy attached).

EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP) - Joe provided an overview of TEFAP funding. We were able to utilize all the funds that were given to us by USDA. Based on the 2013/2014 master plan that was put together, we anticipate total utilization of the administrative funds for the fiscal year 2013/2014 also with the potential use of \$500,000 in additional supplemental funds from SFPP. However if the funds are not used then they will revert back to the program.

Farm Bill - The entitlement portion of TEFAP has been extended to a 2 year grant cycle. This allows flexibility on the entitlement side to deal with variance and also to be able to use the funds since the timeframe is longer. The unfortunate part is on administrative side still continues to be a 1 year grant cycle. Since the funds do not follow the food this causes an issue with getting food out with the amount of funds we have. Cancellations or postponements cause issues and if pushed to the next fiscal year the funds have to come out of the new year. The funds cannot be carried over from the previous year.

Joe also discussed the current payment update - Currently on the County side - invoices have been paid up through December. January through March invoices were due the end of April and these funds will be encumbered May 15th. Distributors have been paid through February. There were no March invoices. April invoices are due May 10th and they will be paid as soon as funds are encumbered. The TEFAP contracts will expire June 30, 2016. Work will begin towards the end of this year to start making revisions, updates, additions, etc.

Committee discussed sending a letter to the Secretary of Agriculture for the Department to contact federal representatives to support reducing the stress in the administration of the TEFAP program. Gene Brady made the motion and Patrick Druhan 2nd the motion.

Commodity Update - Nancy provided an overview of the commodity entitlement. This year in entitlement commodity we are getting \$9,754,725 and so far bonus food has been ordered in the amount of \$9,310,202. This is commodity for food through September. Nancy passed out a commodity calendar based on what has been ordered as of now. This provides an idea of what commodities are coming and when.

OLD BUSINESS – Peg Bianca questioned if the letter that was discussed at the last meeting was ever sent to the Hunger Caucus in regards to the 100,000 that was to be taken out of State Food. As of now this letter has not been sent.

NEW BUSINESS – Patrick Druhan discussed the possibility of setting up Civil Rights through YouTube. He had seen a video from Oregon and wanted to bring it to the committee to see if this would be better than the current way Civil Rights is presented to employees and volunteers. The idea will be brought to Sheila from Hunger Free and pricing will also be done to see if this is something that should be taken into consideration. Patrick will be talking to Sheila regarding this to get her perspective on the idea.

Deputy Secretary Howes discussed the Department trying to get more fluid dairy product in general moving. After being involved in a fluid milk symposium there was discussion to pull together a group together to try to get more fluid milk to the food bank system. The group has met 3 times and has discussed with Central PA Food Bank as being a pilot for this program. June is dairy month and Central PA Food Bank will announce this as a pilot program at that point. Everyone is excited about this program being a success.

Next meeting – scheduled for March 18, 2015. Room 309

**EMERGENCY FOOD ASSISTANCE ADVISORY COMMITTEE
PA DEPARTMENT OF AGRICULTURE
BUREAU OF FOOD DISTRIBUTION**

Minutes of the March 18, 2015 Meeting

CALL TO ORDER

Steveanna Wynn called the meeting to order in Room 405 of the Agriculture Building. All others introduced themselves, their titles and who they work for.

Committee Members in attendance were: Steveanna Wynn, Peg Bianca, Brenda Benner, Gene Brady, Gabriella Mora, Diane Kraft, Lisa Scales, Steve Craig, Joe Arthur and Ally Antonini. Also in attendance from the Department of Agriculture were Deputy Secretary Hannah Smith Brubaker, Joe Quattrocchi, Amanda Wasko, Sandy Hopple and Melissa Seiple.

AGENDA - Motion to approve minutes made by Lisa Scales, 2nd by Gene Brady

MINUTES (from September 17, 2014 meeting) – Motion to approve minutes was made by Joe Arthur and 2nd by Ally Antonini

BUDGET DISCUSSIONS – FY 2015-16 SFPP Proposed Appropriation – 21 million is included in the State Food Purchase Program line but there has not been a lot of discussion of how the funding will be pushed out. Hunger Free, Feeding PA and Joe Arthur sat down with Joe Quattrocchi and Russell Redding's team to discuss the PA Ag Surplus System. The last two years there has been a \$100,000 earmark in the appropriation. This year that earmark has been eliminated and the language states the \$100,000 earmark has been eliminated from the appropriation. This is positive because earmark's are a bad idea.

STATE FOOD PURCHASE PROGRAM (SFPP) - The annual report for 2014 is on the website under State Food Purchase Program. 4th quarter payments have been processed. Funds should be received by the Counties the beginning of April. 3rd quarter reports are due April 21st. SPCO contract is expired as of June 30th. June 30th State Food Purchase Contract expires. This cannot be sent out without a dollar amount listed but this will be sent out with a note that funding will be forthcoming once the state budget is passed. There are no changes in this new contract and this will be a 5 year agreement.

FARMERS MARKET NUTRITION PROGRAM (FMNP) – 2014 WIC redemption rate is 52% which is down 1% over 2013. Seniors – the redemption rate is 86% which is also down 1% from the previous year. One issue is that we are not sure how many entities accepted the checks that were not eligible to take them. These checks were redeemed but they were not through the program. Funding for 2015 in the Governor's proposed budget is level funding at 2,079,000. Federal funding for WIC is 1,408,016. This is 274,000 less than the previous year. Seniors – federally 1,667,597 which is down 126,000 from last year. There is a possibility

that a new app will be created for FMNP – approval has to be given first. The focus would be on WIC recipients and this would all them to pull up information on local devices where they are out.

COMMODITY SUPPLEMENTAL FOOD PROGRAM (CSFP) - Sheila Christopher supplied a handout that Steveanna Wynn reviewed with the committee. (Copy attached).

EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP) – Amanda Wasco provided a handout that showed what commodities were expected to arrive between October 2014 and September 2015. There have been some issues with USDA cancelling orders that were to arrive. This affects the amount of food that will be brought in this year. A questionnaire was sent to different entities asking how commodities are ordered. Changes could be made for the upcoming year to get the best benefit out of what we are doing. The questionnaire was asking if orders were all protein versus a mix bag and the results were 50/50. Joe Quattrocchi reviewed the teleconference with FNS regional office regarding the utilization of administrative funds. Karin Long wrote a letter to the federal legislatures explaining and stressing the issues with the administrative funds not following the food. (Letter attached)

Charging for Bonus Commodities – This has been an ongoing issue that the committee needs to determine the reimbursement rate and also if there should be a charge for bonus commodities. Joe Arthur recommended to table this discussion until the next meeting and also stated that the issue be split. What does the state of PA wish to do? Should this be allowable or not and if so, at what rate. Also there is an accountability issue and whether or not the bonus commodities start to be reported so PDA has record of this. Joe Quattrocchi suggested if this is deferred until the next meeting, this allows the committee to survey what is currently being done with bonus commodities.

OLD BUSINESS – None

NEW BUSINESS – Gabriella Mora reviewed strengthening and expanding the food bucks network in Pennsylvania.

Next meeting – scheduled for October 14, 2015. Room 405

Appendix E

Bureau of Food Distribution Program Summary

The Pennsylvania Department of Agriculture's Bureau of Food Distribution oversees several programs to help supplement food purchases or provide other food resources to low-income residents in the commonwealth. These programs include:

- State Food Purchase Program (SFPP) – This program supplements the efforts of food pantries, shelters for the homeless, soup kitchens and regional food bank feeding programs to reduce hunger. In 2014-2015, \$16.8 million in state funding was provided to purchase, store and deliver food to Pennsylvania's hungry. More than 1.9 million citizens were assisted through this program in 2015.
- Farmers Market Nutrition Program (FMNP) – Provides eligible participants with vouchers to purchase fresh Pennsylvania-grown produce at more than 1,130 farmer's markets and farm stands. In 2015, more than 160,000 eligible individuals received and redeemed more than \$1.3 million in vouchers.
- Senior Farmers Market Nutrition Program (SFMNP) – This program benefits low-income seniors by providing for the purchase of Pennsylvania-grown fruits and vegetables. In 2015, more than \$3 million in vouchers were issued, with the potential to serve nearly 183,000 seniors. The two farmers market nutrition programs are funded by a combination of state and federal dollars.
- National School Lunch Program – A key program that supports nutritionally at-risk youth, the National School Lunch Program is regulated and managed by the Pennsylvania Department of Education, with necessary support provided by the Department of Agriculture. In 2014-15, the Department of Agriculture's support included the distribution of \$43.4 million of USDA commodities to approximately 863 national school lunch agencies to help stretch their food service budgets.
- The Emergency Food Assistance Program (TEFAP) – Under this program, commodity foods are made available by the USDA to states. Designated as the State Distributing Agency for Pennsylvania, the bureau provides USDA food to local agencies that directly serve the public. For this report period, more than 24.2 million pounds of food were distributed, serving approximately 1.4 million state residents.
- Commodity Supplemental Food Program (CSFP) – This federal food program helps improve the health and nutrition of senior citizens. USDA commodities are distributed through the bureau to food banks that package the goods for local dissemination. Monthly boxes of commodities tailored to the nutritional needs of recipients served 39,508 state residents during this report period.

- The Summer Food Service Program (SFSP) – This summer nutrition program is designed to fill the gap when low-income children lose access to school breakfasts, lunches and afterschool snacks. In Pennsylvania, SFSP is operated through school-sponsored summer programs, as well as those sponsored by local parks and recreation departments and non-profit organizations. There were 61 locations throughout the state participating in SFSP in 2015.