



## Itinerary Requirements in Pennsylvania

Pennsylvania Amusement Rides and Attractions regulation Chapter 139 mandates the following:

### § 139.6. Itinerary.

The owner or operator of an amusement park, carnival, fair, or other itinerant amusement ride or amusement attraction registered with the Department shall deliver an itinerary to the Department at least 15 days prior to the operation of a ride or attraction for use by the public in this Commonwealth. This delivery may be accomplished by mail, e-mail, personal delivery or fax transmission to the fax number provided in § 139.14 (relating to contacting the Department). The itinerary must include the following:

- (1) The name of the amusement ride or amusement attraction owner.
- (2) The park owner.
- (3) The carnival, fair, activity sponsor and, if available, the name and telephone number of a contact person for the event.
- (4) The address and telephone number of the activity site, the fax number of the site (if available) and an e-mail address for the site (if available).
- (5) The dates open to the public.
- (6) The name of a contact person on site if available.

**Failure to file the required Report of Itinerary for each permanent and traveling event may result in Penalty action to the owner.** A form for the purpose of reporting said Itinerary reports may be downloaded at: [Report of Itinerary](#)

Completed Report of Itinerary forms may be:

- Sent by US Mail to The Bureau of Rides and Measurements, Amusement Ride Safety Division / 2301 North Cameron Street / Harrisburg PA 17110-9408
- E-mailed as an attachment to [nbehe@state.pa.us](mailto:nbehe@state.pa.us) or [jfiloromo@state.pa.us](mailto:jfiloromo@state.pa.us)
- Faxed to 717-783-4158 between the hours of 8:00am and 4:00pm Monday thru Friday. (it is recommended that you call to confirm receipt of Faxes)
- Or, provided that you have established a secure owner's account you may input Itineraries on-line at the [Commonwealth of PA Amusement Ride Inspection System](#)

Inquiries regarding the above requirement may be directed to [jfiloromo@state.pa.us](mailto:jfiloromo@state.pa.us)