

## CWD PROGRAM SPECIES 10 DAY MOVEMENT RECORD FORM INSTRUCTIONS

This form is to be filled out and submitted to the Pennsylvania Department of Agriculture (PDA) within ten (10) business days of any movement of a HCP program certified cervid on or off a PA premises by the HCP program participant or Authorized Agent. HMP herds need to fill out this form if they have received any HCP deer on their premises. The transfer of HMP cervids to a HMP premises do not require a movement record, but they must report the movement on proper annual inventory forms. Participants must also report all animals moving from one program premises to another program premises under the same ownership. If you need further direction or clarification regarding cervid movement and the reporting of cervid movement please refer to the 2014 General Quarantine Order and the PA Domestic Animal Law.

You may only report one movement event per form. This form must be either typed or written in legible handwriting with ink or completed online. Failure to print clearly will result in this form being returned to you for re-submission within ten (10) business days. In addition, a copy of this form and all other relevant cervid documentation must be attached to your annual inventory.

This is a two sided form. You must complete both sides and sign where required. Attach additional completed Continuation Forms as needed. Draw a line through any unused boxes.

**You must keep a copy of this form and all other relevant movement documents in your herd records for a minimum of five (5) years.**

Make copies of these forms for future use. If you need additional forms please contact 717.783.5309 or email CWD\_Movement@pa.gov.

### HCP Cervid Movement

**Permissible Movement** or Transfer of HCP Cervids:

- HCP program animal to an HMP program premises.
- HCP program animal to an equal or lower status HCP premises. (Intrastate movement only)
- Only 5 year fully certified cervids may move interstate.

**Non-Permissible Movement** or Transfer of HCP Cervids:

- Lower Status HCP program animal to a Higher Status HCP premises.
- HMP program animal to a HCP premises.

**Any cervid moved interstate must meet all identification requirements**

- Two forms of tamper-resistant ID
- At least one form must be official
- Second form must be unique to the animal in the herd (origin as well as destination herd)
- Movement shall be documented per the 2014 Quarantine Order within 10 days and annually
- Bill of sale shall be created for all transactions associated with interstate movement.

### Who needs to fill out this form?

If the movement is:

- HCP cervids to another HCP premises – Both participants must complete and submit this form.
- HCP cervids to a HMP premises – Both the HCP participant and the HMP participant both must complete and submit this form.
- HMP cervids to another HMP premises – No form is needed.

All interstate movements must meet Federal Traceability Rule requirements.

**Failure to submit a movement record within ten (10) business days, is a violation of the 2014 General Quarantine Order and Domestic Animal Law and could result in loss of status, loss of program enrollment and criminal and civil penalties and remedies allowed under the 2014 General Quarantine Order and Domestic Animal Law.**

**\*\* PREMISES OWNER/PARTICIPANTS/AGENTS WILL BE HELD RESPONSIBLE FOR ANY AND ALL ERRORS, DISCREPANCIES AND/OR OMITTED INFORMATION ON THESE FORMS\*\***

Form Directions

The top portion of the form is to be completed with YOUR information as it applies to YOUR herd. The midsection of the form applies to the other individual(s) involved in this transaction. You must provide THEIR information as it applies to THEIR herd. This section of the form must be completed in full. If this is an out-of-state transaction provide THEIR Federal Premises ID, if available, in the box asking for "Their PA Premises ID." Be sure to attach copies of all other relevant cervid movement documentation including: CVIs, Bill of Sale, Bill of Lading. Do not attach originals they will not be returned to you.

- PROGRAM STATUS: Check the box corresponding to your herd program status. Your program status is located in the middle of your most recent Herd Status Certificate. If you are still unsure as to your current Herd Status, contact the PDA for confirmation at 717.783.5309.
- PA PREMISES ID: A unique Premises Identification Number assigned by PDA upon acceptance to the CWD Program. (Example: PA1234AB.) Your PA Premises ID number can be located on the top right corner of your Herd Status Certificate or by calling the PDA at 717.783.5309.
- IS YOUR HERD THE SOURCE OR DESTINATION HERD: Check the box that best defines your role in this movement record. If the movement of the animal is between separate premises under the same owner please check both boxes. (Example: HCP cervids to your HMP preserve)
  1. SOURCE HERD: The source herd is where the animals came from.
  2. DESTINATION HERD: The destination herd is where the animals are going.
- TYPE OF TRANSACTION: Provide the type of transaction for this movement record. This includes sold, lent, leased, consigned, exchanged, bartered, gifted, boarded, moved including for breeding purposes, given, harvested or otherwise transferred and whether such transaction transferred ownership or mere possession of the cervid.
- REASON FOR MOVEMENT: Provide the reason for the transaction for this movement record. This includes breeding, slaughter, boarding, moving to preserve, sold, donated; etc.
- OWNER NAME: Name of the Chronic Wasting Disease (CWD) Program participant.
- BUSINESS NAME: Fictitious name of participant including: Farm name, ranch name, partnership name, corporate name and/or any other names used for this premises.
- MAILING ADDRESS: Mailing address for your premises. Enter street number, street name, city, state and zip code.
- PHYSICAL LOCATION: This is the physical location of your herd in a 911 address format or the location in a descriptive format.
- PHONE/MOBILE PHONE/ EMAIL ADDRESS: Please provide phone numbers and/or an email where you can be reached quickly and easily.
- NAME OF PERSON PREPARING THIS FORM: Enter your name here if you are the person documenting and submitting this movement record. You must be the owner or an Authorized Agent for this premises on record with PDA.

Where Did the Animals Come From? Or Where Did the Animals Go?

Provide the requested information for the other individual(s) involved in this transaction. All fields must be completed with their information including a contact name and phone number for person directly involved in the transaction. If the other party is from out-of-state provide their Federal ID number in the box asking for "Their PA Premises ID," if available. A copy of any/all CVI(s), Bill(s) of Sale and Bill(s) of Lading must be attached to this form. If the Premises of Destination is a slaughter facility, provide the name and address of the slaughter facility and a copy of Bill(s) of Sale and/or Bill(s) of Lading.

Did You Stop-Over Anywhere Prior to Arriving at the Final Destination?

If the cervid(s) being shipped were housed, transferred, off- loaded, held or stopped-over prior to reaching the final premises of destination check the "YES" box and provide the following information below.

- **PROPERTY OWNER NAME:** Provide the full name(s) of any program premises owner(s) where the cervid(s) stopped before reaching the final premises of destination.
- **CWD HERD STATUS:** Provide the CWD Herd Status for each program premises there was a herd stop-over. (Fully Certified, 5<sup>th</sup> Year Certified, 4<sup>th</sup> Year Certified, 3<sup>rd</sup> Year Certified, 2<sup>nd</sup> Year Certified, 1<sup>st</sup> Year Certified and/or Herd Monitored.)
- **PHYSICAL ADDRESS:** Provide the physical address of any premises, other than the final premises of destination. Post office box address is not acceptable.

This form allows space to record "STOP #1" and "STOP #2," if more space is needed write all of the information requested above, on a separate sheet and attach it to the movement record for submission. Keep a copy of the additional sheet(s) for your records.

Did You Use a Dealer/Hauler or Broker?

- **DEALER:** A person that buys, receives, sells, exchanges, negotiates or solicits the sale, resale, exchange or transfer of domestic animals or dead domestic animals for the purpose of transfer of ownership or possession to a third party.
- **HAULER:** A person responsible for the transportation of domestic animals or dead domestic animals into, within or from this Commonwealth.
- **BROKER:** A sales agent that arranges, negotiates or otherwise facilitates the sale of cervids that have not been produced by that sales agent, in consideration of receipt of a commission, fee or other remuneration as a result of the sale.

If you used dealer, hauler and/or broker in your transaction check the "YES" box and provide the following information: name(s), full contact information, physical addresses, phone numbers, and license numbers and expiration dates where applicable.

Animal Information

All Official ID and Unofficial/Secondary IDs must be recorded in full on your movement records. Abbreviations, shorthand and/or use of ditto marks may not be used.

- **Species:** Enter the appropriate CWD susceptible species (Elk, White-Tailed Deer, Moose, Mule Deer, Black-Tailed Deer, Sika Deer, Red Deer and hybrids thereof)
- **Date of Birth:** Enter the month, day and year the animal was born. (Example: June 1, 2013 would be 06/01/2013)
- **Sex:** Use "M" for (Male, Stud, Stag, Buck) and "F" for (Female and Doe)

This form and all additional cervid related movement documents is to be submitted to PDA within ten (10) business days of cervid movement via mail, attached to an email or by fax.

**Pennsylvania Department of Agriculture  
Bureau of Animal Health and Diagnostic Services  
Attn: CWD Movement  
2301 North Cameron Street  
Harrisburg, Pennsylvania 17110**

**Fax: 717.787.1868**

**Email: CWD\_Movement@pa.gov**