COMMONWEALTH OF PENNSYLVANIA
KENNEL CLOSING APPLICATION

Pennsylvania Kennel License # _____

☐ No Renewal of Prior License Sought
(fill in # of last kennel license held)

☐ Closing During Calendar Year of License Held
(fill in # of current license held)

Application For Voluntary Closure of Pennsylvania Kennel
(Application must be typed or printed)

Instructions to Applicant:

Complete the following Application and all supporting documents and applicable attachments and submit the original to the Department of Agriculture, Bureau of Dog Law Enforcement at the following address:

Commonwealth of Pennsylvania
Department of Agriculture
Bureau of Dog Law Enforcement
Room 102
2301 North Cameron Street
Harrisburg, PA 17110-9408

Please note that if additional space is required to answer any part of this Application, the applicant should provide an attachment containing the information requested.

I. PART 1: *Applicant Information*

A. Kennel Name:
Organization/Kennel Name appearing on the Kennel License (Also list any "Fictitious" names under which the kennel was doing business):

1. Organization/Kennel Name on Kennel License_____
_____

2. Any Fictitious Name(s)_____
_____

B. Location of Kennel Operation to be Closed – (do not use a P.O. Box or RD#)
Please Note a Separate Kennel Closing Application is Required for Each Type of Kennel Operation and Each Location being Closed.

Address _____
City, State _____
Zip _____
County _____
Township _____

C. Legal Responsibility and Contact Information.

Please print NAME and TITLE of principal owner of the kennel and contact person(s) and person(s) with management responsibility for the operation of the kennel:

_____
_____
_____
_____
_____

Best number to reach the applicant(s) during business hours:
Contact Person(s): _____
_____
_____
Address:
_____
_____
City, State, Zip: _____
Telephone Number: Office (___) _____ Home (___) _____
Fax Number: (___) _____ E-Mail: _____

II. PART 2: *Closure*

The filing of this Closure of Kennel application constitutes a voluntary surrender of the applicant's kennel license. The Closure of Kennel application will not become effective until the date of the Department's post closure inspection and issuance of a certificate of closure, which shall occur subsequent to the date of closure listed by the applicant below. Until such time the kennel will be considered to be a licensed kennel or a kennel operating under license suspension as set forth in Part IV, paragraph 5 of this Closure of Kennel Application and the Department may continue to do unannounced inspections. Those inspections may be prior to the date listed in this closure application and do not constitute the post closure inspection. Operating a kennel without a license

constitutes a violation of sections 206 and 207 of the Dog Law (3 P.S. §§ 459-206 and 459-207) and will subject applicant(s) to any and all criminal and civil penalties and fines available to the Department for such violation. Therefore, applicant(s) is obligated to have reduced the number of dogs in the kennel for which this closing application is filed to 25 or less by the time of the Department's post closure inspection or applicant(s) will be operating a kennel without a license, which is illegal in the Commonwealth of Pennsylvania.

In order to expedite the kennel closure process please set forth the following information:

1. Set forth the date you propose to close the kennel listed in this application

_____

2. Set forth the number of dogs currently housed in the kennel listed in this application_____

3. Explain your plan to reduce the number of dogs currently housed in the kennel to 25 or less by the date of closure set forth above _____

_____
_____
_____
_____
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_____
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_____

If you need more space, please attach additional sheets

III. PART 3: *Post Closure Inspection*

Section 206 of the Dog Law (3 P.S. § 459-206(e)) requires that the Secretary conduct a post closure inspection of the kennel. The undersigned applicant(s) hereby assents to a post closure inspection of the kennel listed in this application, by a State dog warden(s) or agent of the Department. The undersigned applicant(s) shall allow the State dog warden(s) or agent of the Department to access and enter the kennel and inspect the establishment in order to conduct the post closure inspection. Failure to allow access and entry to the establishment, prevent the inspection of a dog, hiding a dog or an act or omission that prevents a State dog warden or agent from gaining entry to the establishment may result in the issuance of a penalty for refusal of entry as provided for by section 220 of the Dog Law (3 P.S. § 459-220).

(All applicants/holders of the kennel license shall sign below)

_____ (Signature) _____
Applicant Date

_____
Print or Type Name and Title

_____ (Signature) _____
Applicant Date

_____
Print or Type Name and Title

IV. PART 4: Applicant Verification, Certification and Statement of Assurances

(All Applicants Previously Listed Must Sign Below)

The undersigned applicant(s) certifies, represents, affirms and warrants to the Commonwealth of Pennsylvania, Department of Agriculture, Bureau of Dog Law Enforcement, under penalty of law, as provided by 18 Pa. C.S. § 4904, that all information contained in this application and any attachments and supporting material is true and correct; applicant(s) is authorized to execute this Closure of Kennel application on behalf of the above listed kennel operation, and hereby consent(s) to the entry of this Closure of Kennel application; and hereby knowingly waive(s) any right to a hearing under the Pennsylvania Dog Law (3 P.S. § 459-101 *et seq.*, which is the statute that controls this action, and knowingly waive any right to appeal the filing of this Closure of Kennel application or actions taken by the Department resulting from the filing of this Closure of Kennel application, which rights may be available under Sections 7 or 11 of Act 119 of 2008, known as the Dog Law (3 P.S. § 459-207(a.3) and (e) and 459-211(b)); The Administrative Agency Law, 2 Pa. C.S. § 103(a) and Chapters 5A and 7A, or any other provision of law; and that applicant(s) is aware of, understand(s) and agree(s) to abide by the following:

1. Operating a kennel without a license constitutes a violation of sections 206 and 207 of the Dog Law (3 P.S. §§ 459-206 and 459-207) and will subject applicant(s) to any and all criminal and civil penalties and fines available to the Department for such violation.

2. The filing of this Closure of Kennel application constitutes a voluntary surrender of applicant(s) Pennsylvania Kennel License or a voluntary failure to renew applicant(s) Pennsylvania Kennel License in a new calendar year and that without a current Pennsylvania Kennel License applicant(s) may not continue to operate a kennel in the Commonwealth of Pennsylvania.

3. This Closure of Kennel application will become effective upon the date of the Department's post closure inspection and issuance of a certificate of closure, which shall occur subsequent to the date set forth by the applicant in Part II, paragraph 1. of this application. Therefore, applicant(s) is obligated to have reduced the number of dogs in the kennel for which this Closure of Kennel application is filed to 25 or less, or applicant(s) will be operating a kennel without a license, which is illegal in the Commonwealth of Pennsylvania.

4. The failure to comply with the requirements set forth in paragraph 3. above will result in the issuance of a cease and desist order from the Department and applicant(s) may be cited for operating a kennel without a license and subject to all criminal and civil penalties and fines, and forfeiture of dogs, if applicant(s) continues to operate a kennel after the effective date of this Closure of Kennel Application.

5. The kennel listed in this application will continue to be a licensed kennel and subject to all applicable kennel requirements of the act and regulations, including unannounced kennel inspections, as well as all penalties allowed under the Dog Law, until the time of closure set forth in this Closure of Kennel application and the performance of the post closure inspection by the Department, unless the kennel license automatically expires because of the end of a calendar year. If such automatic expiration occurs prior to the closure date of the kennel listed in this Closure of Kennel application, the kennel shall be considered to be operating under a suspended license and subject to the provisions of section 211(c)(1) of the Dog Law (3 P.S. § 459-211(c)(1)).

Signature instructions: Please sign below in the space provided applicable to your status as an applicant. All persons with an ownership interest in the kennel are applicants and must sign. If applicant is one of several persons with an ownership interest in the kennel, look for the listing below for the type of entity in which applicant possesses an ownership interest and sign there.

1. IF APPLICANT IS AN INDIVIDUAL / SOLE PROPRIETOR:

_____
(legibly print name here)

_____/date:_____
(signature)

_____
(legibly print name here)

_____/date:_____
(signature)

2. IF APPLICANT IS A PARTNERSHIP

General Partner, _____
(legibly print name here)

_____/date:_____
(signature)

General Partner, _____
(legibly print name here)

_____/date:_____
(signature)

General Partner, _____
(legibly print name here)

_____/date:_____
(signature)

If you need more space, please attach additional sheets

3. IF APPLICANT IS A CORPORATION

Name: _____(name of corporation)

By: _____/date:_____
President/Vice President (Circle which)

_____
(legibly print name here)

By: _____/date:_____
Secretary/Treasurer (Circle which)

_____
(legibly print name here)

4. IF APPLICANT IS A LIMITED LIABILITY COMPANY (LLC)

Name: _____(name of LLC)

By: _____/date:_____
Member

_____
(legibly print name here)

By: _____/date:_____
Member

_____
(legibly print name here)

By: _____/date:_____
Member

_____
(legibly print name here)

If you need more space, please attach additional sheets