

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF AGRICULTURE
BUREAU OF FOOD SAFETY AND LABORATORY SERVICES
2301 NORTH CAMERON STREET
HARRISBURG PA 17110-9408
717-787-4315

**APPLICATION FOR
A
SEASONAL FARM LABOR CAMP PERMIT**

This document is an application for a Seasonal Farm Labor Camp permit. It should be completed by the person who **owns the land** upon which the Seasonal Farm Labor Camp is to be operated, and submitted to the Pennsylvania Department of Agriculture as described below 60 days prior to occupancy.

I, the undersigned, make the following representations as my application to the Pennsylvania Department of Agriculture for a seasonal farm labor camp permit:

1. My name is: _____.
2. My mailing address is: _____.
3. My telephone numbers is: _____.
4. I am the owner of a seasonal farm labor camp for which I seek a permit from the Pennsylvania Department of Agriculture (PDA) under authority of the Seasonal Farm Labor Act. *I understand that I am the camp "owner" by virtue of the fact that I own the land upon which the camp is located.*
5. The seasonal farm labor camp for which I seek a permit is as follows:

Camp Name or Designation: _____

Camp Address: _____

Type of Housing Units (circle all that apply): APARTMENT HOUSE
TRAILER MOTEL BARRACKS OTHER: _____

6. The camp will be operated by (circle one): Myself A Third-Party Operator

If I circled "A Third Party Operator," above, the name, address and telephone number of that third-party operator are as follows:

Name: _____.

Address: _____.

Telephone Number: _____.

7. The camp will be occupied on the following date: _____
_____. It will be ready for inspection by PDA on or after the following date (which is at least 45 days before the occupancy date): _____
_____. It will be unoccupied after the following date(if seasonal): _____.

8. I understand that the permit for which I am applying may be valid for a period of *up to one year*. The seasonal farm labor camp permit for the camp described in this application should begin on _____ and end on _____.

9. I understand that as part of the application process I will have to identify the source of water for the camp; and that if the source is other than a public water system I will have to obtain certain laboratory tests and meet certain water quality standards before a permit can be granted.

10. I understand that I will have to submit detailed plans and specifications for the camp as part of this application process if: (a) the camp has *not* previously been the subject of a seasonal farm labor camp permit issued by PDA; or (b) the camp has been *remodeled or altered* since it was last the subject of a seasonal farm labor camp permit issued by PDA; or (c) there has been *new construction* at the camp since it was last the subject of a seasonal farm labor camp permit issued by PDA. These detailed plans and specifications must include relevant drawings of the camp and data relating to the grounds, buildings, equipment, sewage disposal, water supply, plumbing, refuse disposal, and kitchen facilities.

11. I understand that as part of the application process I may have to obtain an occupancy permit for the camp. The occupancy permit will be issued either by either: (a) the local government unit in which the camp is located; or (b) the Pennsylvania Department of Labor and Industry, if that Department has not delegated responsibility with respect to occupancy permits to the local government unit.

12. The following is the maximum number of persons I anticipate will reside at the camp at any one time during the period of the permit I seek: _____.

13. Although this may change over the period within which a permit is in effect, I anticipate the occupants of the camp will be the following during the permit period (circle all that apply): MALE FEMALE BOTH RELATED (mother, father, children, siblings) UNRELATED

14. Although this may change over the period within which a permit is in effect, I anticipate the occupants of the camp will be involved in the following type(s) of farm labor during the permit period: _____
_____.

Verification of Application

I have prepared and reviewed the statements made above. I verify these statements to be true and accurate, and make these statements in subject to the criminal penalties of 18 Pa.C.S.A. Section 4904 (relating to unsworn falsification to authorities).

Signature of Applicant

Printed Name of applicant

Date of Application

This Application should be mailed or delivered to your local Regional Office, as listed on the cover letter of this packet.

Your application/plans will be reviewed within 10 day of receipt. You will be contacted with your approval/disapproval following this review. An on site inspection will occur before permitting.

Official Use Only: Date Received _____ Reviewer _____
Approved _____ Disapproved _____ Camp Number _____