PENNSYLVANIA DEPARTMENT OF AGRICULTURE’S
SEASONAL FARM LABOR CAMP SELF-INSPECTION CHECKLIST

1. SITE (82.4)
   ___ well drained
   ___ weeds controlled
   ___ free from refuse and litter
   ___ not in flood plane
   ___ 500 ft. from livestock
   ___ animal wastes managed
   ___ other hazards or nuisances

2. SEWAGE DISPOSAL (82.10)/PLUMBING (82.8)
   ___ approved sewage disposal system (approval from local SEO or DEP)
   ___ construction to prevent contamination of the water supply

3. WATER SUPPLY (82.7)
   ___ approved water system
   ___ proper construction
   ___ Bacteriological sample (coliform, annually) on non-public supplies
   ___ Chemical sample (nitrates & nitrites, annually) not necessary if chlorine inject (quarterly if between 10 and 20 mcl) on non-public supplies.
   ___ Proper pressure to all fixtures

4. HOUSING (82.5)
   ___ exclusive for human habitation
   ___ approved mobile homes (approval by PDA)
   ___ separate dorms or sleeping rooms when unrelated separate sexes

5. ELECTRICAL CERTIFICATION (82.12)
   ___ certificate on file
   ___ changes since certificate date

6. EXTERIOR CONSTRUCTION (82.5)
   ___ foundation sealed and sound
   ___ foundation when used as wall 50% above ground
   ___ pillars sound
   ___ exterior walls sound and weather-proof
__ roof sound and water-tight

**EXTERIOR CONSTRUCTION (82.5) CONTINUED**

__ gutters and downspouts in good repair
__ chimney in good repair
__ all doors, windows, and vents weather-tight and in good repair
__ screens provided for all openings in insect season
__ all porches, rails, stairs, and walkways in good repair

7. **FOOD SERVICE (82.14) COMMUNAL OR PRIVATE KITCHENS**

__ stove with 2 burners per each 10 people
__ food prep area
__ food and utensil storage area
__ refrigerator/freezer
__ sink with hot & cold running water
__ adequate seating
__ adequate lighting and ventilation
__ floor, ceiling, walls easily cleanable and non-absorbent
__ 10-B fire extinguisher inspected and charged

8. **SLEEPING ROOMS (82.5B)**

__ single beds - 12" from floor; 36" apart
__ double bunks - 48" apart; 27" between each
__ double beds in family units; no triple bunks
__ each occupant provided bed; mattress&cover; pillow&case; sheets&blankets
__ one electrical outlet/person/private room
__ one outlet/5 people/dormitory
__ all bedding and mattresses kept clean

9. **TOILET FACILITIES (82.9)**

__ adequate number for camp capacity (see chart at 82.9)
__ handwash basin convenient to toilets
__ lock on door if shared facility for less than six people
__ located within 200 ft. of sleeping rooms
__ adequate supply of toilet paper
__ located in work areas as required
__ separate, properly marked for each sex
__ 6 square feet in area of openable window or ventilation fan
__ clean and in good repair
10. **LAUNDRY, HANDWASHING, BATHING FACILITIES (82.11)**

___ one basin per family unit or 6 people
___ one shower head for 10 people

**OR**

___ one tub for 6 people
___ shower room walls and partitions waterproof
___ hot and cold running water under pressure
___ paper or linen towel dispenser
___ dry dressing area
___ one washing machine/30 people

**OR**

___ double or 2 laundry tubs/30 people

**OR**

___ weekly transportation agreement

**OR**

___ commercial service contract
___ clean and in good repair
___ one slop sink/camp
___ floors non-slip, easily cleanable, coved
___ floor drain provided

11. **FIRE PREVENTION AND EGRESS (82.17)**

___ exits unobstructed
___ fire extinguishers ___ 10-B in kitchen (all must be charged and inspected)

___ 2-A in dorm. room, or in central location for sleeping rooms

___ 2-A for every 3000 sq.ft. & each floor plus basement
___ no third floor used in wood construction
___ stove and heater AGA or UL approved or fireproofing or 36" clearance
___ stove and heater flue pipes insulated at all “pass-throughs” (82.17(a)(6))
___ fuel lines protected
___ LP tanks outside, secured and with outside shut off
___ LP tank not near fire escape or outside stairs

11a. **BUILDINGS SUBJECT TO THE UCC (Uniform Construction Code) (82.17)**

___ UCC Occupancy permit from PA L & I or Municipality
___ PDA requires 2 exits from each floor, if UCC only requires 1 exit then:
___ ground floor window - <6ft from ground and 24" openable on each side
___ second floor windows- <3' from floor, 24" openable each side approved
fire escape (3ft landing with safety rails, construction of metal, fire-retardant or pressure treated wood

11b. **BUILDINGS NOT SUBJECT TO UCC (82.17)**

___ 1 story construction, 2 exits, 1 may be a window if 24" openable on each side and <6ft from ground
___ 2nd floor, 2 oppositely located exits, 1 may be a window if 24" openable on each side and <3ft from floor
___ minimum of 1 smoke detector between sleeping rooms and exit

12. **VECTOR CONTROL (82.15)**

___ interior
___ exterior

13. **ELECTRICAL (82.12)**

___ kitchen- 2 outlets, 1- 20 amp in existing
___ 2- 20 amp in new kitchens
___ laundry room- 1 ceiling or wall light fixture and 1 separate wall outlet
___ halls/stairways- 1 ceiling light fixture and switches at top & bottom of stairs
___ habitable rooms- 1 ceiling light & 1 separate wall outlet
___ toilet/bathrooms- one ceiling or wall fixture & 1 wall outlet
___ no outlets on floor surface

14. **REFUSE (82.13)**

___ containers leak-proof, non-absorbent, corrosion resistant
___ adequate number
___ tight lids
___ emptied at regular intervals to prevent overflow

15. **SAFETY**

___ toxic chemicals not stored in housing area (82.15)
___ first aid kit properly stocked (82.16)
___ person designated to use kit, name_______________________________(82.16)
___ pressure relief valve on hot water heater (82.5)
___ no unvented flame heaters (82.5)

16. **WINDOWS (82.5)**

___ window size = 10% floor area
09/08

___ 45% of window openable  OR
___ ventilation fan
___ screens during insect season

WINDOWS (82.5) CONTINUED

___ in good repair

17.  OTHER (82.5)

___ doors operable
___ screen door screened and self-closing
___ ½ floor area must have >7ft ceiling height to use
___ heating to 68F 9/15 to 5/15
___ permits displayed

NOTE: SINGLE FAMILY HOUSING IS NOT CONSIDERED ON THIS CHECKLIST