

SEASONAL FARM LABOR CAMP PLAN REVIEW CHECKLIST

1. SITE (82.4)

- well drained
- weeds controlled
- free from refuse and litter
- not in flood plane
- 500 ft. from livestock
- animal wastes managed
- other hazards or nuisances

2. SEWAGE DISPOSAL (82.10)/PLUMBING (82.8)

- approved sewage disposal system (approval from local SEO or DEP)
- construction to prevent contamination of the water supply

3. WATER SUPPLY (82.7)

- approved water system (public or non-public)
- proper construction
- Bacteriological sample (coliform, annually) on non-public supplies
- Chemical sample (nitrates & nitrites, annually) not necessary if chlorine inject (quarterly if between 10 and 20 mcl) on non-public supplies.
- Proper pressure to all fixtures

4. HOUSING (82.5)

- exclusive for human habitation
- approved mobile homes (approval by PDA)
- separate dorms or sleeping rooms when unrelated separate sexes

5. ELECTRICAL CERTIFICATION (82.12)

- Electric certificate on file or valid electrical inspection

6. EXTERIOR CONSTRUCTION (82.5)

- foundation sealed and sound
- foundation when used as wall 50% above ground
- pillars sound
- exterior walls sound and weather-proof
- roof sound and water-tight
- gutters and downspouts in good repair
- chimney in good repair
- all doors, windows, and vents weather-tight and in good repair
- screens provided for all openings in insect season
- all porches, rails, stairs, and walkways in good repair

2008 REV.

7. **FOOD SERVICE (82.14) COMMUNAL OR PRIVATE KITCHENS**

- stove with 2 burners per each 10 people
- food prep area
- food and utensil storage area
- refrigerator/freezer
- sink with hot & cold running water
- adequate seating
- adequate lighting and ventilation
- floor, ceiling, walls easily cleanable and non-absorbent
- 10-B fire extinguisher inspected and charged

8. **SLEEPING ROOMS (82.5B)**

- single beds - 12" from floor; 36" apart
- double bunks - 48" apart; 27" between each
- double beds in family units; no triple bunks
- each occupant provided bed; mattress&cover; pillow&case; sheets&blankets
- one electrical outlet/person/private room
- one outlet/5 people/dormitory
- all bedding and mattresses kept clean

9. **TOILET FACILITIES (82.9)**

- adequate number for camp capacity (see chart at 82.9)
- handwash basin convenient to toilets
- lock on door if shared facility for less than six people
- located within 200 ft. of sleeping rooms
- adequate supply of toilet paper
- located in work areas as required
- separate, properly marked for each sex
- 6 square feet in area of openable window **or** ventilation fan
- clean and in good repair

10. **LAUNDRY, HANDWASHING, BATHING FACILITIES (82.11)**

- one basin per family unit or 6 people
- one shower head for 10 people
- OR**
- one tub for 6 people
- shower room walls and partitions waterproof
- hot and cold running water under pressure
- paper or linen towel dispenser
- dry dressing area
- one washing machine/30 people
- OR**
- double or 2 laundry tubs/30 people
- OR**

2008 REV.

- weekly transportation agreement
- OR**
- commercial service contract
- clean and in good repair
- one slop sink/camp
- floors non-slip, easily cleanable, coved
- floor drain provided

11. FIRE PREVENTION AND EGRESS (82.17)

- exits unobstructed
- fire extinguishers 10-B in kitchen (all must be charged and inspected)
 - 2-A in dorm. room, or in central location for sleeping rooms
 - 2-A for every 3000 sq.ft. & each floor plus basement
- no third floor used in wood construction
- stove and heater AGA or UL approved or fireproofing or 36" clearance
- stove and heater flue pipes insulated at all "pass-throughs" (82.17(a)(6))
- fuel lines protected
- LP tanks outside, secured and with outside shut off
- LP tank not near fire escape or outside stairs

11a. BUILDINGS SUBJECT TO THE UCC (82.17)

- Occupancy Permit from PA Dept. Labor & Industry or municipality
- PDA requires 2 exits from each floor, if UCC only requires 1 exit then a window can serve as a 2nd means of egress AND
- ground floor window - <6ft from ground and 24" openable on each side
- second floor windows- <3' from floor, 24" openable each side approved fire escape (3ft landing with safety rails, construction of metal, fire-retardant or pressure treated wood

11b. BUILDINGS NOT SUBJECT TO THE UCC (82.17)

- 1 story construction, 2 exits, 1 may be a window if 24" openable on each side and <6ft from ground
- 2nd floor, 2 oppositely located exits, 1 may be a window if 24" openable on each side and <3ft from floor
- minimum of 1 smoke detector between sleeping rooms and exit

12. VECTOR CONTROL (82.15)

- interior
- exterior

13. ELECTRICAL (82.12)

- kitchen- 2 outlets, 1- 20 amp in existing
- 2- 20 amp in new kitchens

2008 REV.

- laundry room- 1 ceiling or wall light fixture and 1 separate wall outlet
- halls/stairways- 1 ceiling light fixture and switches at top & bottom of stairs
- habitable rooms- 1 ceiling light & 1 separate wall outlet
- toilet/bathrooms- one ceiling or wall fixture & 1 wall outlet
- no outlets on floor surface

14. **REFUSE (82.13)**

- containers leak-proof, non-absorbent, corrosion resistant
- adequate number
- tight lids
- emptied at regular intervals to prevent overflow

15. **SAFETY**

- toxic chemicals not stored in housing area (82.15)
- first aid kit properly stocked (82.16)
- person designated to use kit, name _____ (82.16)
- pressure relief valve on hot water heater (82.5)
- no unvented flame heaters (82.5)

16. **WINDOWS (82.5)**

- window size per room = 10% floor area of room **AND**
- 45% of window openable **OR**
- ventilation fan
- screens during insect season
- in good repair

17. **OTHER (82.5)**

- doors operable
- screen door screened and self-closing
- ½ floor area must have >7ft ceiling height to use
- heating to 68F 9/15 to 5/15
- permits displayed

NOTE: SINGLE FAMILY HOUSING IS NOT CONSIDERED ON THIS CHECKLIST

THIS DOCUMENT DOES **NOT** NEED SUBMITTED WITH YOUR APPLICATION. IT IS INTENDED FOR USE BY APPLICANTS TO ASSIST IN COMPLIANCE WITH THE CAMP REQUIREMENTS. THIS DOCUMENT IS NOT INTENDED TO BE AN ALL INCLUSIVE LIST OF REQUIREMENTS REQUIRED OF SEASONAL FARM LABOR CAMPS, BUT SIMPLY TO SERVE AS A GUIDELINE.

FOR SPECIFIC REQUIREMENTS, VISIT, WWW.PACODE.COM , BROWSE TITLE 7, AGRICULTURE, CHAPTER 82, SEASONAL FARM LABOR CAMPS.