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SEASONAL FARM LABOR CAMP PLAN REVIEW CHECKLIST

1. SITE (82.4)
   ___ well drained
   ___ weeds controlled
   ___ free from refuse and litter
   ___ not in flood plane
   ___ 500 ft. from livestock
   ___ animal wastes managed
   ___ other hazards or nuisances

2. SEWAGE DISPOSAL (82.10)/PLUMBING (82.8)
   ___ approved sewage disposal system (approval from local SEO or DEP)
   ___ construction to prevent contamination of the water supply

3. WATER SUPPLY (82.7)
   ___ approved water system (public or non-public)
   ___ proper construction
   ___ Bacteriological sample (coliform, annually) on non-public supplies
   ___ Chemical sample (nitrates & nitrites, annually) not necessary if chlorine inject (quarterly if between 10 and 20 mcl) on non-public supplies.
   ___ Proper pressure to all fixtures

4. HOUSING (82.5)
   ___ exclusive for human habitation
   ___ approved mobile homes (approval by PDA)
   ___ separate dorms or sleeping rooms when unrelated separate sexes

5. ELECTRICAL CERTIFICATION (82.12)
   ___ Electric certificate on file or valid electrical inspection

6. EXTERIOR CONSTRUCTION (82.5)
   ___ foundation sealed and sound
   ___ foundation when used as wall 50% above ground
   ___ pillars sound
   ___ exterior walls sound and weather-proof
   ___ roof sound and water-tight
   ___ gutters and downspouts in good repair
   ___ chimney in good repair
   ___ all doors, windows, and vents weather-tight and in good repair
   ___ screens provided for all openings in insect season
   ___ all porches, rails, stairs, and walkways in good repair
7. **FOOD SERVICE (82.14) COMMUNAL OR PRIVATE KITCHENS**

- ___ stove with 2 burners per each 10 people
- ___ food prep area
- ___ food and utensil storage area
- ___ refrigerator/freezer
- ___ sink with hot & cold running water
- ___ adequate seating
- ___ adequate lighting and ventilation
- ___ floor, ceiling, walls easily cleanable and non-absorbent
- ___ 10-B fire extinguisher inspected and charged

8. **SLEEPING ROOMS (82.5B)**

- ___ single beds - 12" from floor; 36" apart
- ___ double bunks - 48" apart; 27" between each
- ___ double beds in family units; no triple bunks
- ___ each occupant provided bed; mattress&cover; pillow&case; sheets&blankets
- ___ one electrical outlet/person/private room
- ___ one outlet/5 people/dormitory
- ___ all bedding and mattresses kept clean

9. **TOILET FACILITIES (82.9)**

- ___ adequate number for camp capacity (see chart at 82.9)
- ___ handwash basin convenient to toilets
- ___ lock on door if shared facility for less than six people
- ___ located within 200 ft. of sleeping rooms
- ___ adequate supply of toilet paper
- ___ located in work areas as required
- ___ separate, properly marked for each sex
- ___ 6 square feet in area of openable window **or** ventilation fan
- ___ clean and in good repair

10. **LAUNDRY, HANDWASHING, BATHING FACILITIES (82.11)**

- ___ one basin per family unit or 6 people
- ___ one shower head for 10 people
  - **OR**
- ___ one tub for 6 people
- ___ shower room walls and partitions waterproof
- ___ hot and cold running water under pressure
- ___ paper or linen towel dispenser
- ___ dry dressing area
- ___ one washing machine/30 people
  - **OR**
- ___ double or 2 laundry tubs/30 people
  - **OR**
___ weekly transportation agreement

**OR**

___ commercial service contract
___ clean and in good repair
___ one slop sink/camp
___ floors non-slip, easily cleanable, coved
___ floor drain provided

11. **FIRE PREVENTION AND EGRESS (82.17)**

___ exits unobstructed
___ fire extinguishers ___ 10-B in kitchen (all must be charged and inspected)
___ 2-A in dorm. room, or in central location for sleeping rooms
___ 2-A for every 3000 sq.ft. & each floor plus basement
___ no third floor used in wood construction
___ stove and heater AGA or UL approved or fireproofing or 36” clearance
___ stove and heater flue pipes insulated at all “pass-throughs” (82.17(a)(6))
___ fuel lines protected
___ LP tanks outside, secured and with outside shut off
___ LP tank not near fire escape or outside stairs

11a. **BUILDINGS SUBJECT TO THE UCC (82.17)**

___ Occupancy Permit from PA Dept. Labor & Industry or municipality
___ PDA requires 2 exits from each floor, if UCC only requires 1 exit then a window can serve as a 2nd means of egress AND
___ ground floor window - <6ft from ground and 24” openable on each side
___ second floor windows- <3’ from floor, 24” openable each side approved
___ fire escape (3ft landing with safety rails, construction of metal, fire-retardant or pressure treated wood

11b. **BUILDINGS NOT SUBJECT TO THE UCC (82.17)**

___ 1 story construction, 2 exits, 1 may be a window if 24” openable on each side and <6ft from ground
___ 2nd floor, 2 oppositely located exits, 1 may be a window if 24” openable on each side and <3ft from floor
___ minimum of 1 smoke detector between sleeping rooms and exit

12. **VECTOR CONTROL (82.15)**

___ interior
___ exterior

13. **ELECTRICAL (82.12)**

___ kitchen- 2 outlets, 1- 20 amp in existing
___2- 20 amp in new kitchens
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___ laundry room- 1 ceiling or wall light fixture and 1 separate wall outlet
___ halls/stairways- 1 ceiling light fixture and switches at top & bottom of stairs
___ habitable rooms- 1 ceiling light & 1 separate wall outlet
___ toilet/bathrooms- one ceiling or wall fixture & 1 wall outlet
___ no outlets on floor surface

14. REFUSE (82.13)

___ containers leak-proof, non-absorbent, corrosion resistant
___ adequate number
___ tight lids
___ emptied at regular intervals to prevent overflow

15. SAFETY

___ toxic chemicals not stored in housing area (82.15)
___ first aid kit properly stocked (82.16)
___ person designated to use kit, name__________________________(82.16)
___ pressure relief valve on hot water heater (82.5)
___ no unvented flame heaters (82.5)

16. WINDOWS (82.5)

___ window size per room = 10% floor area of room AND
___ 45% of window openable OR
___ ventilation fan
___ screens during insect season
___ in good repair

17. OTHER (82.5)

___ doors operable
___ screen door screened and self-closing
___ ½ floor area must have >7ft ceiling height to use
___ heating to 68F 9/15 to 5/15
___ permits displayed

NOTE: SINGLE FAMILY HOUSING IS NOT CONSIDERED ON THIS CHECKLIST

THIS DOCUMENT DOES NOT NEED SUBMITTED WITH YOUR APPLICATION. IT IS INTENDED FOR USE BY APPLICANTS TO ASSIST IN COMPLIANCE WITH THE CAMP REQUIREMENTS. THIS DOCUMENT IS NOT INTENDED TO BE AN ALL INCLUSIVE LIST OF REQUIREMENTS REQUIRED OF SEASONAL FARM LABOR CAMPS, BUT SIMPLY TO SERVE AS A GUIDELINE.

FOR SPECIFIC REQUIREMENTS, VISIT, WWW.PACODE.COM, BROWSE TITLE 7, AGRICULTURE, CHAPTER 82, SEASONAL FARM LABOR CAMPS.