pennsylvania
DEPARTMENT OF AGRICULTURE
BUREAU OF RIDE AND MEASUREMENT STANDARDS

Renewal Consumer Fireworks Facility License Application Checklist

This document is a checklist to help make sure that your renewal application to the Pennsylvania Department of Agriculture ("Department") for a Consumer Fireworks Facility License is complete. It should be reviewed, signed and returned to the Department along with your complete application.

The person submitting the application to the Department for the Applicant should check or initial each box, where indicated, to confirm that the indicated step has been taken to complete the Application.

Your facility must pass an unannounced inspection by the Department at some point during the licensing period. An incomplete application will be returned to the Applicant without further action by the Department.

Checklist:

☐ The Applicant has read, understood and completed the Consumer Fireworks Facility License Application. The Application has been fully-executed by the Applicant, with all blanks filled-in.

☐ The Applicant understands an incomplete application will be returned to the Applicant by the Department without further action by the Department.

☐ A *certified check, money order or cashier's check,* made payable to the "Commonwealth of Pennsylvania" in the full amount called for in the Application, is enclosed with the Application.

☐ All four of the attachments called for in the Application are included with the Application. These include:

Attachment "1" – An occupancy permit or similar proof that the building in which the Facility is located is compliant with the Pennsylvania Construction Code Act, **if required**.

Attachment "2" – Proof of Required Insurance Coverage, as described in the Application.

Attachment "3" – A completed "Employee Training Record" form.

Attachment "4" – Proof of a monitored burglar and fire alarm system.

There are no misrepresentations or false statements in this document. All representations in this application are made subject to the criminal penalties for unsworn falsification to authorities (Pennsylvania Crimes Code, 18 Pa. C.S.A. § 4904).

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Printed Name	Signature	Date