



FARM CITY DAY
October 4, 2018

Lunch Instructions

All teachers are asked to put their individual students' lunches in a large box or bag, **with the school name, teacher's name and/or class clearly marked on the box or bag.** When you depart your school bus at the Maclay Street entrance, Department staff will be on hand to collect your lunches and transport them to the cafeteria for you. The lunches will be monitored by Farm City Day staff who will be available to assist you throughout the day.

You may retrieve your lunches anytime during the time slot that your school has chosen.

- Lunch A: 10:45 am to 11:30 am
- Lunch B: 11:30 am to 12:15 pm
- Lunch C: 12:15 pm to 1:00 pm

Please check in with the staff, and they will assist you in retrieving the lunches and finding seating at the tables in the Keystone Conference Center on the second floor of the Maclay Street lobby.

****Please remember to adhere to your scheduled lunch time.****

If you have any questions, please contact Michele Brookins at 717-787-5319 or e-mail mbrookins@pa.gov.

Thank you and we look forward to seeing you on October 4.