

<p style="text-align: center;"><b>Act 49</b> <b>Commercial Manure Hauler &amp; Broker Certification</b> <b>Record Keeping Fact Sheet</b></p>
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**Records needed to be kept by Manure Haulers:**

*Commercial manure hauler.* A commercial manure hauler shall maintain the following records, which shall be open to inspection by the Department or its agents during regular business hours and shall be maintained for 3 years after the date of transport or land application of the manure, whichever is later in time. Where a level 1 or level 2 commercial manure hauler is operating as the employee of or as a contract agent for a level 3 commercial manure hauler the records shall be the responsibility of and kept by the level 3 commercial manure hauler.

\*Agreement A copy of the agreement or contract between the commercial manure hauler and each agricultural operator or commercial manure broker for which the commercial manure hauler is transporting or land applying, manure or both.

\*Records setting forth the name and address of each agricultural operator or commercial manure broker for which the commercial manure hauler has or is currently transporting or land applying or both, manure.

**Records for each load of manure transported or land applied, which must detail:**

\*The name and location of the agricultural operator or commercial manure broker from which the manure was obtained or on whose behalf the manure was transported or land applied, and the date and time of the transport or application, or both, of the manure.

\*The name and location of the agricultural operator, commercial manure broker, importing operation or facility, or all of the these entities if more than one is involved, to which the manure was transported or on whose property the manure was land applied, or both.

\*The name, address and certification number of each person involved in the transport or application, or both, of the manure.

**When manure is land applied additional Records are needed**

\*The location of the field to which each load of manure was applied, as identified in an approved nutrient management plan or a nutrient balance sheet.

\*The name, certification number and signature of each commercial manure hauler or broker that land applied the manure to each location.

\*The date of the application.

\*The total amount of manure applied to each field.

\*The number of acres to which manure was applied.

\*The rate of manure application for each field.

\*The crop group or type of groundcover for each field to which manure was applied.

\*The source--nutrient balance sheet or appropriate summary or nutrient application sections and maps of the approved nutrient management plan-- followed to determine appropriate application rates for each field to which the manure was applied.

\*When manure from a CAO, CAFO or volunteer operation is land applied on an importing operation, a copy of the nutrient balance sheet utilized for each land application.

\*A copy of the Summary and maps from a Nutrient Management Plan, Nutrient Balance Sheet or Manure Management Plan.