



2019 Industrial Hemp Research Pilot Program Parameters

The Pennsylvania Department of Agriculture (PDA) is conducting the third year of an Industrial Hemp Research Pilot Program as authorized by section 7606 of the Agricultural Act of 2014 (Farm Bill) and Pennsylvania's Industrial Hemp Research Act (3 Pa.C.S.A. 701-710) (Act 92), signed by Governor Wolf on July 20, 2016. This program allows researchers from institutions of higher education and growers contracting with PDA to apply for permits from PDA to conduct research.

This document outlines program parameters for 2019. PDA may revise program parameters in upcoming years to reflect regulatory and statutory changes or scientific advances.

The following information is a guide for researchers when planning industrial hemp pilot projects for submission to PDA for approval as required by Act 92.

A) RESEARCH SCOPE

1. The Department of Agriculture is providing two options for permitting for the 2019 Program year:

- a. **Single Applicant:** A person* or an institution of higher education may apply directly to PDA for a research permit to grow up to 100 acres of industrial hemp.
- b. **Institutional Applicant:** Growers may approach an institution of higher education to administer a coordinated research project. The Act allows PDA to issue permits to higher education institutions to grow industrial hemp on land they own or lands of persons with whom they have a contract to grow industrial hemp in quantities necessary to support a research project(s) with no acreage restrictions. Applications submitted by institutional applicants must be signed by a representative of the higher education institution with appropriate authority.

2. Who may apply to conduct a Pilot Research Project:

- a. **Single Applicant:** A person desiring to conduct an industrial hemp research project (independent of an institution of higher education) may submit an Industrial Hemp Research application directly to PDA. If the project is approved, the person shall enter into a contract with PDA and be issued an industrial hemp research project permit. All persons taking part in the research program for which

** Person — Throughout this document, a natural person, corporation, foundation, organization, business trust, estate, limited liability company, licensed corporation, trust, partnership, limited liability partnership, association, or other form of legal business entity, as well as a state or local government entity.*

a permit and agreement are sought to grow industrial hemp shall be listed on the Industrial Hemp Research application and be a member of a validly-formed legal entity (i.e., an LLC, corporation, etc.) with all other stakeholders involved in the project.

- b. **Institutional Applicant:** An institution of higher education, as defined by the Farm Bill and Act 92, may submit an Industrial Hemp Research application to PDA. Once approved, an institution of higher education holding an industrial hemp research permit issued by PDA may contract with a person or persons to grow or cultivate industrial hemp under its approved hemp research project. The institution of higher education will bear responsibility for all growers on the project meeting the provisions of the permit issued by PDA. Institutions may assess fees or solicit funds necessary to conduct this research. Copies of grower contracts must be submitted to and approved by PDA as part of the application process.
- c. **Restriction:**
 - i. Any person with a felony drug conviction within the past ten years may not contract to grow or cultivate industrial hemp under the PA Industrial Hemp Research Pilot Program. PDA’s final approval of the application and issuance of a permit is contingent upon a successful background check of all persons required to be part of the application.
 - ii. **FBI Background Checks:** At the time of the application, the applicant must submit an FBI criminal background check for all individuals involved with administration, planting, maintenance, harvesting and transportation on Industrial Hemp. Applicants must use the Identogo Fingerprint Service (managed by IDEMIA). Appointments can be scheduled at <https://uenroll.identogo.com> or by phone at 844-321-2101. A listing of Identogo service locations by zip code can be found at <https://uenroll.identogo.com/workflows/1KG8NN/locator/location>. Because of unpredictable wait times, it is highly recommended to schedule an appointment rather than walking in to service centers.
 - Registration will require the following service information unique for the Industrial Hemp Program (not to be used for other purposes):
Service Code: **1KG8NN**
Service Name: **Hemp Grower**
 - iii. After approval of an industrial hemp research project, if any person involved in the approved project is arrested and charged with a drug-related offense (which may result in a felony drug conviction), the holder of the contract and permit must immediately file a report with PDA. PDA will determine any action related to the approved industrial hemp project. Failure to report could result in revocation of research permits and contracts, and may result in issuance of control orders and application of criminal and/or civil penalties in accordance with Act 92.

- 3. New Permit Application:** An application for new 2019 PDA Industrial Hemp Research Pilot Program Permits is available on the PDA website (www.agriculture.pa.gov) and must be completed in full and received along with fees by 4:00 PM on December 17, 2018. Incomplete applications will be returned to the applicant. These returned applications may be completed and resubmitted by applicants as long as they meet the deadline requirements. Applications received after the deadline will be returned to applicants unopened. More details are provided in the application section below.
- 4. Existing Permit Renewal:** A renewal form for holders of existing permits (issued in 2017 or 2018) is also available on the PDA website (www.agriculture.pa.gov). This form must be completed in full and received along with fees by 4:00 PM on December 17, 2018. Incomplete applications will be returned to the applicant. More details are provided in the application section below. As set forth in paragraph 2.a. above (related to single applicant), all persons taking part in the research program for which a permit and agreement are sought to grow industrial hemp shall be listed in the Industrial Hemp Research application and be a member of a validly-formed legal entity (i.e., an LLC, corporation, etc.) with all other stakeholders involved in the project. Therefore, any new individuals or members or any change in membership shall be set forth in the renewal permit application.
- 5. Contracts and Permits:** Upon approval of an industrial hemp research project, applicants will receive written notice of approval mailed by January 4, 2019. With that mailing, applicants will receive Phase II of the application requesting detailed information regarding International seed sources for orders that must be placed through the Department and planting sites. The Permit Seed Acquisition Form (*Appendix A*) must be returned by February 1st, along with a check for the \$2,000 permit fee [*new permits only*] and a signed lease agreement (*Appendix B*) for any rented property. A purchase receipt/invoice from the International seed company must be included with the Seed Acquisition Form. (Seed information will be final and cannot be changed.) When this information is received, PDA will send out Official Permits to be signed by applicants. These must be received by the applicant prior to implementation of any part of that approved project.
- 6. Research Locations:** On the application, participants must list street addresses with a single GPS coordinate for each farm where hemp will be grown. Within five days after planting, participants must send aerial maps, with boundaries of plot locations marked, to PDA. Google maps are acceptable. PDA will then submit location information to the Pennsylvania State Police. Any cannabis plants found growing outside of the boundaries of the plots will not be considered part of the project and must be removed.

Because industrial hemp pollen could potentially contaminate both medical marijuana crops and industrial hemp CBD plantings, PDA will not approve any grain or fiber hemp crop locations within three (3) miles of an approved medical marijuana grower/processor facility or existing CBD crop location.
- a. Leased Land Requirements:** Applicants who will be growing industrial hemp on leased property must provide PDA with a signed letter from the property owner

stating that PDA has the right to access that land for three years after the project to conduct site inspections for hemp regrowth. A sample letter is provided in Appendix B.

- b. If the property owner will be involved in the growing or handling of industrial hemp in any way, they must be listed under project personnel, must be part of the LLC and must submit an FBI Background Check.
7. **Research Duration:** Research projects may last up to three years, with an annual reapplication for renewal. Existing permit renewals may not be extended beyond the initial three-year period.
 8. **Limited Research Project Approvals:** For the 2019 pilot program, PDA will approve a maximum of 60 applications. PDA retains the right to define what constitutes a single research project, suitable for approval as a single application and issuance of a single permit.
 9. **Government Grant Opportunities:** In the event a pilot project sponsor is awarded a grant by USDA or another government agency, the recipient should immediately notify PDA so that PDA can expedite the project review and approval process to enable the grant-funded project to proceed in a timely manner.
 10. **Research Focus:** The PDA Industrial Hemp Research Pilot Program will permit projects on topics concerning the growth, cultivation or marketing of industrial hemp exclusively for research purposes and not for the purposes of general commercial activity.
 - a. **No Medical Marijuana:** No marketing research may involve distribution of CBD-containing substances to PA-permitted medical marijuana grower/processor or PA-permitted medical marijuana dispensary.
 - b. **Appropriate research topics include:**
 - Planting methods
 - Seed variety trials
 - Optimum fertility levels
 - Best management practices in crop production
 - Pest management strategies
 - Development of harvesting methods/equipment uses
 - Development of hemp seed products, including oil derived from seed.
 - Development of hemp fiber products
 - Development of hemp CBD products
 - Biomass, seed and fiber yield trials
 - Conservation/remediation
 - Seed certification trials
 - Biofuel
 11. **Reporting Requirements:** The approved researchers shall make quarterly update reports on the progress of all research and shall adhere to all recordkeeping, sampling and testing requirements as established by PDA in the contract and individual permits

issued. (Dates and submission format will be determined by PDA after the permit is issued.)

Failure to meet these requirements could result in removal from the program and affect eligibility for future project approval. Control orders for the destruction of the crop may be issued for violations of the terms of the contract or permits issued as allowed under Act 92. A control order will be issued where the contract and permit are revoked.

12. Cost Recovery and Product Marketing: Industrial hemp products may be sold if they meet the following conditions:

- a. Production, sales, or distribution are not prohibited under other federal or state laws; and
- b. Production, sales, distribution or use are in accordance with all federal and state laws; and
- c. Production, sales, or distribution are only for purposes of marketing research.

13. Seed Acquisition:

- a. **Internationally Sourced Seed:** PDA has a registration from the U.S. Drug Enforcement Agency (DEA) as an importer of Schedule 1 drugs for industrial hemp pilot projects. PDA will apply for permits to import seed (controlled substances for domestic and scientific purposes) from international sources.
- b. **Domestically Sourced Seed:**
 - i. Intrastate procurement: If available, certified seed produced in the Commonwealth as part of an approved research project may be used.
 - ii. Interstate procurement: The Department will not be involved or participate in any seed orders to be obtained from other states, including ordering, shipping, or approving such seed procurement. Seed sourced from another state shall be the sole responsibility of the person sourcing and/or procuring and shipping the seed and such person shall bare all legal liability and responsibility for such procurement and shipment.
 - iii. Current Interstate prohibitions: Be aware, that until the federal government reclassifies Industrial hemp, it is still considered a Schedule 1 Drug. The Drug Enforcement Agency(DEA) has jurisdiction covering imports and interstate movement. By current federal law and DEA regulations, industrial hemp seed is restricted from interstate shipment.
 - iv. Medical Marijuana Seed: No seeds may be purchased or acquired from a PA-permitted medical marijuana grower/processor or a PA-permitted medical marijuana dispensary.
- c. Following initial approval of permit applications, applicants are required to supply their final International seed order details (company name, contact information, seed varieties, quantities, shipping company and US Customs brokerage details) along with proof of purchase (company receipt/invoice). The Permit Seed Acquisition Form (*Appendix A*) with a submission deadline of **February 1, 2019**

will be sent to applicants with approval letters. The approved researcher will be responsible for paying for and making all arrangements for acquisition of industrial hemp seed, including seed purchase, US Customs brokerage fees, and shipping fees to PDA. Only seeds ordered under the Department's DEA permit from an approved International seed source should be listed. Seeds ordered from a source other than an approved International seed source will not be approved by the Department.

- d. After the Permit Seed Acquisition Forms are received, PDA will apply for DEA import permits for each International seed company. As the DEA Import Permits are received, they will be mailed to seed companies so they can accompany the shipments. PDA must be the final destination for all imported International seed shipments. Institutions of higher education have the option of obtaining their own DEA registration to import International seed directly to their location.
- e. PDA will accept all imported deliveries of International seed on behalf of program participants. Timing of seed delivery and tracking information must be provided to PDA. Seed must be picked up on the day of delivery during normal business hours. A storage/handling fee of \$50/day may be charged for seed not picked up on the day of delivery.
- f. PDA will act as the acquisition agent for International seed only and is not responsible or liable for the condition, warranty, guarantee, company delivery delays, and viability of the seed or tetrahydrocannabinol (THC) level of plants grown from the seed. The program participant takes full responsibility for any and all costs associated with the seeds and plants grown from them including crop destruction if THC levels exceed the 0.3% permitted level.
- g. Seed from domestic sources shipped in interstate commerce may not and will not be approved by the PDA. However, if an approved applicant does source seed from domestic sources, that seed must meet all Pennsylvania seed labelling requirements and must be shipped directly to the participant. PDA must be notified no more than five days after planting of any seed varieties acquired. [Planting notification forms will be supplied to approved permittees after permits are issued.] Planting notification must include:
 - i. an accurate inventory of the seed acquired;
 - ii. a copy of PA Seed Act compliant seed label for each variety [*includes: amount, variety, certification and/or lot number, germination rate and test date, origin, and company address*] and
 - iii. a producer statement that the variety will have a THC content of less than 0.3%.
- h. Seed produced by pilot projects may only be saved or used for future planting when: 1) the original seed source holding rights to the seed provides written approval and documentation of their authority to grant that permission; and 2) permittees have registered with PDA's certified seed program. Projects approved to research cultivation of certified seed for future planting must meet the

requirements of the PA Seed Act. These projects will require additional paper work from PDA's Seed Program after approval.

14. **Clones:** At this time, importation of Industrial Hemp clones from outside of Pennsylvania falls in to the same status as domestically sourced seed as set forth in paragraph 13.b. above.

Production and sale of industrial hemp clones for propagation will only be allowed if the growers have written proof from the certified seed source allowing replication of that variety. The seller is responsible for verifying that customers purchasing clones are industrial hemp research program participants.

B) RESTRICTIONS

1. **THC:** All Cannabis plant material, or products produced from Cannabis plants must contain total THC levels of less than 0.3%. If THC levels are found to be greater than 0.3%, the material shall not move off site and cannot be used or employed in any way in the approved research project.
 - a. If THC is between 0.3% and 1.0%, confirmatory testing or alternative destruction methods may be authorized, at PDA's discretion.
 - b. For any planting with THC levels higher than 1.0%, PDA will issue an order for the permittee to immediately destroy the plants, and law enforcement will be notified. Law enforcement has the authority to pursue prosecution under any applicable laws.
2. **Plant Management:** The application requires a description for the management of the plants and all plant parts at the end of the growth period. Researchers that plan to conduct or offer any part of the plant for processing after the growing trials must list where the processing will occur and what products or substances will be produced.
3. **Transportation:** If the research project methods involve processing of the hemp plant and the processing facilities are located away from where the hemp plants are registered to be grown, then a transportation permit must be obtained from PDA prior to moving plant material. The Department may only issue a permit for intrastate transportation of the industrial hemp plant material. A transport permit request form will be available on the PDA Industrial Hemp Program page (www.agriculture.pa.gov) or in Attachment C.
4. **Legal Responsibility:** Institutions of higher education, approved applicants, growers and processors of finished products will be held responsible to meet all laws, regulations, and requirements of all authorities that regulate any products produced, marketed, labeled, distributed, or sold as part of the permitted industrial hemp research project. This may include, but is not limited to, the DEA, the U.S. Food and Drug Administration, U.S. Department of Agriculture, U.S. Internal Revenue Service, PA Department of Agriculture Bureau of Food Safety and Laboratory Services, PA Department of Health, and any other governmental authority.

5. **Branding:** The name, symbols, and logos of the Commonwealth of Pennsylvania or any of its agencies, including the PA Department of Agriculture, may not in any way be used in the labeling, promotion or marketing of any hemp products associated with the PDA Industrial Hemp Research Pilot Program without explicit written permission from PDA. Any CBD-containing substance intended to be distributed to third parties for human consumption as part of a marketing research project must contain a labeling statement that the product is not produced as part of Pennsylvania’s Medical Marijuana Program. In addition, institutions of higher education, approved applicants, growers and processors of finished products shall meet and are responsible for adhering to all laws, regulations, and requirements of all authorities that regulate any products produced, marketed, labeled, distributed, or sold as part of the permitted industrial hemp research project. This may include, but is not limited to, the DEA, the U.S. Food and Drug Administration, U.S. Department of Agriculture, U.S. Internal Revenue Service, PA Department of Agriculture Bureau of Food Safety and Laboratory Services, PA Department of Health, and any other governmental authority.

C) APPLICATION

1. **New Project Application:** Major sections of the application include:
 - a. The names and addresses of the applicant and participants in the research project.
 - b. A project title.
 - c. Selection of a research objective and deliverables from the list.
 - d. The size of each location or site to be used to grow or cultivate industrial hemp (including addresses and GPS point coordinates for each farm).
 - e. A description of resources available to implement the project, including experience of participants.
 - f. Applications proposing the sale or distribution of an industrial hemp product must affirm that the product complies with all federal and state laws and regulations governing the sale, production, labeling, marketing and distribution of such products, including the restrictions set forth in Section B) (related to restrictions), Paragraphs 1 through 5 above.
2. **Permit Renewal Form:** These forms may be filled out by 2017 and 2018 research program participants seeking continuation of their current projects. Major sections include:
 - a. The names and addresses of the applicant and participants in the research project.
 - b. Description of any modification to the 2018 objectives.
 - c. The size of each location or site to be utilized to grow or cultivate industrial hemp (including addresses and GPS point coordinates for each farm).

3. Process:

a. Deadline:

- New applications for the 2019 PDA Industrial Hemp Research Pilot Program, available on the PDA Industrial Hemp Program Page (www.agriculture.pa.gov/Plants_Land_Water/industrial_hemp/), have a deadline for submission to PDA of 4:00 pm on Monday, December 17, 2018. Applications received after 4:00 pm on December 17, 2018 will be returned unopened to the submitter.
- Permit Renewal Forms have a submission deadline of Monday, December 17 by 4:00 pm.

b. Delivery: Application submissions will be accepted at PDA via hand delivery, U.S. Postal Service, overnight courier service, or express mail. Please deliver to:

PA Department of Agriculture, Bureau of Plant Industry
2301 N. Cameron Street
Harrisburg, PA 17110
ATTN: Cathy Thomas

Or Email to: caththomas@pa.gov

c. Contents:

- New Applications must be complete and accurate, submitted on the official application deadline (4:00 pm on Monday, December 17, 2018), and accompanied by a check or money order for the application fee payable to the Commonwealth of PA in the amount of \$300. Incomplete applications may be discarded or returned.
- Permit Renewal Forms must be complete and accurate, submitted on the official deadline (4:00 pm on Monday, December 17, 2018), and accompanied by a check or money order for the application fee payable to the Commonwealth of PA in the amount of \$600.

d. Evaluation: Applications will be the sole source of information considered for potential participation. PDA will evaluate each application and select projects for tentative approval based on the order of receipt and thoroughness of the application. In the case of permit renewals, past project performance is also a factor in the approval of the renewal.

e. 2-Phase Approval Process:

- **Phase 1:** Notification of approval of projects will be mailed out by January 4, 2019. After receiving notice of approval, applicants have until February 1, 2019 to order seed, finalize and submit lease agreements (*Appendix B*), submit a completed Seed Acquisition Information Form (*Appendix A*) and submit a check or money order payable to the Commonwealth of PA for the \$2,000 permit fee.

- **Phase 2:** When the \$2,000 permit fee and completed Seed Acquisition Form are received, a printed permit will be sent to you to sign and return to the Department by February 28, 2019.
- Phase 2 applications received after February 1, 2019 will be rejected and final permit approval will not be issued.

D) INSPECTION, SAMPLING, TESTING AND RECORD KEEPING

1. During the course of a research project, participants will be subject to random farm/establishment inspections to verify compliance with all requirements of the contract and individual permit issued. Inspection may include sampling by PDA inspectors for the purpose of hemp seed germination and quality testing, determination of plant THC levels, pesticide testing, identification of plant pests, or any other statutorily-defined purpose.
 - a. **Inspections:** PDA inspectors must be granted unrestricted access during normal business hours to all growing locations and adjacent areas, storage, processing and all other grounds, structures, and facilities involved in the approved pilot program project. Inspection visits may be made with little or no notice during regular business hours. Project leaders or their representatives will be notified and requested to be present.
 - b. **Sampling:** Sampling of plants or plant parts for THC testing will be done by PDA inspectors utilizing a statistical method developed to provide an accurate representation of the test plot. If requested, the inspector will provide a duplicate sample to the project leader. PDA sampling will target female flowers at bloom or near the time of harvest (approximately 70 days after planting), when the plants are most likely to have the highest levels of THC.
 - i. Individual samples may be collected for each variety and/or lot of seed planted. Larger plots may require more than one sample to be accurate.
 - ii. Unless prohibited by the nature of the pilot project, PDA requires that plots be planted with access spaces (walkways) through the planting to allow access for sample collection.
 - iii. Institutions of higher education will be responsible for conducting THC testing using protocol provided by PDA and submitting test results to PDA in a timely manner.
2. **Record Keeping:** Records of all information detailing the pilot project, including but not limited to inputs, climatic events, and pesticide applications, will be required as part of the final project report.
 - a. Detailed records documenting movement of seed, plants or plant parts are also required to be submitted at the conclusion of the project.
 - b. More specific recordkeeping requirements will be set forth in the individual permit issued for each approved pilot research project.

E) **TERMINATION/ DECOMMISSIONING OF PROJECT RESPONSIBILITIES**

1. All industrial hemp plants must be destroyed at the conclusion of the project and PDA will continue to monitor the site for three years to ensure there is no regrowth or sprouting. PDA must be given access to the site during normal business hours to conduct follow-up inspections during this time to verify there is no regrowth at the location. Any industrial hemp plants found must be destroyed.
2. For fields located on ground not owned by the applicant, the permittee must provide PDA with signed documentation from the land owner granting PDA access to the planting location for a minimum of three years following the last planting date.

F) **PILOT PROGRAM COSTS**

1. There are no financial awards associated with the Industrial Hemp Research Pilot Program. All costs incurred with the research must be paid by the participating institution of higher education or individual applicants. PDA will charge an administrative fee of \$2,000 per new research project, due when tentative project approval is received and before seed is ordered, or a permit will not be issued. PDA will also invoice the project for costs associated with inspection and testing.
2. The following is a list of anticipated costs associated with a research project, all of which would be the responsibility of the person conducting the research:
 - a. Application Fee (New Projects): \$300 – non-refundable, payable to PDA at time of application submission.
 - b. Permit Renewal Fee (Existing Projects): \$600 (Increased fee covers cost for random THC testing.)
 - c. Cost of FBI background checks.
 - d. Hemp seed purchase, importation charges, custom broker fees, acquisition and transportation to PDA (direct billed to researcher)
 - e. All costs associated with the research itself
 - f. PDA Administration Fee:
 - i. \$2,000 for New Permits of 100 acres or less – must be paid before a new permit will be issued and seed import permit issued. (2017 projects are exempt.)
 - ii. Institutional projects exceeding 100 acres will be charged \$100 for every additional 100 acres (or portion thereof).
 - g. Each change to permit following approval – \$100
 - h. Late fees for late payments, submissions or seed pick-up – \$50/day.

- i. PDA Service Fees:
 - i. Hemp Seed Testing
 - Germination: \$15
 - Purity: \$17
 - Combined: \$32
 - Seed Certification Registration: \$40
 - Inspection Visits for Seed Certification: \$40/hour for inspector time
 - ii. Plant Material Testing for THC levels (requested sample for those not randomly selected): \$200/sample
 - iii. Transport Permit Fee - \$25 for each transport permit printed.

APPENDIX A

Phase -2 Permit Seed Acquisition Form (For Internationally Sourced Imported Seed)
(ONLY TO BE COMPLETED FOLLOWING APPLICATION APPROVAL.)

Deadline for submission February 1, 2019

Project Permit Number _____ Primary Contact Person _____

Indicate the source of certified seed you intend to purchase. If using multiple sources, provide information for each source. Attach additional sheet(s) if necessary. **THE FOLLOWING INFORMATION WILL BE USED TO APPLY FOR US DEA IMPORT PERMITS, SO ACCURACY IS VERY IMPORTANT.**

PDA, as the US DEA registered importer, will apply for the US DEA import permits. All ordering and payment for seed will be done by the researcher.

ALL SEED MUST BE DELIVERED TO: PA Department of Agriculture, 2301 North Cameron St, Harrisburg, PA 17110

SEED SOURCE # 1		
<i>Seed Company Name:</i>		
<i>Company street Address:</i>		
<i>City, Country and Postal Code:</i>		
<i>Seed Company Contact Name:</i>		
<i>Contact Email:</i>		
<i>Contact Phone:</i>		
<i>Foreign Port of Export:</i>		
<i>US Port of Entry:</i>		
<i>Brokerage Co./Contact Info.</i>		
<i>Seed Variety</i>	<i># of bags</i>	<i>Size of bags (in KG)</i>
1)		
2)		
3)		
SEED SOURCE # 2		
<i>Seed Company Name</i>		
<i>Company street Address:</i>		
<i>City, Country and Postal Code:</i>		
<i>Seed Company Contact Name:</i>		
<i>Contact Email:</i>		
<i>Contact Phone:</i>		
<i>Foreign Port of Export:</i>		
<i>US Port of Entry:</i>		
<i>Brokerage Co./Contact Info.</i>		
<i>Seed Variety</i>	<i># of bags</i>	<i>Size of bags (in KG)</i>
1)		
2)		
3)		
SEED SOURCE # 3		
<i>Seed Company Name</i>		
<i>Company street Address:</i>		
<i>City, Country and Postal Code:</i>		
<i>Seed Company Contact Name:</i>		
<i>Contact Email:</i>		
<i>Contact Phone:</i>		
<i>Foreign Port of Export:</i>		
<i>US Port of Entry:</i>		
<i>Brokerage Co./Contact Info.</i>		
<i>Seed Variety</i>	<i># of bags</i>	<i>Size of bags (in KG)</i>
1)		
2)		
3)		

APPENDIX B

RENTAL PROPERTY OWNER LEASE AGREEMENT TEMPLATE

Land leasing/rental agreement addendum.

I _____, owner of lands located at _____

_____, hereby grant employees of the Pennsylvania Department of Agriculture access to my property/facilities during normal business hours to determine compliance with the Industrial Hemp Research Act of July 20, 2016 P.L. 822 No. 92 and access for inspections to determine the presence of industrial hemp plants grown as part of Industrial Hemp Research project and for three (3) years following on any lands/facilities rented/leased to _____, holder of a Permit issued by the Department of Agriculture, to grow Industrial Hemp.

The purpose of these inspections will be to determine the presence of any industrial hemp plants or parts thereof at this location. I understand that the department employees may inspect these lands/facilities not only during the period while they are covered by the lease/rental agreement but also for a period of three (3) years following the termination of the use of these lands/facilities as a growing location for industrial hemp.

I understand that any industrial hemp plants found growing on my property following the end of the permitted project, must be destroyed prior to flowering and that allowing industrial hemp plants to grow in areas not covered by a current valid Permit issued by the Department of Agriculture is a violation of the Industrial Hemp Research Act of July 20, 2016 P.L. 822 No. 92. I also understand, the cost of destruction of any industrial hemp plants found will be the responsibility and at the expense of the lease holder or the land owner.

I attest that I have entered into a formal, signed rental agreement with the industrial hemp permit holder for the use of this land and that this rental agreement extends at least through the 2019 industrial hemp permit period [Ends December 15, 2018].

I also understand that persons who are involved in the planting, cultivation, maintenance, harvesting or in any other capacity of the approved industrial hemp project must have a qualified FBI background clearance and be listed on the permit issued by the Department of Agriculture. This clearance is not required for persons whose only involvement or interest in the project is leasing of property to the permit holder.

The terms of this lease addendum must be conveyed in any future leases or sales of this property/facility for a period of three (3) years from the termination of the permit issued by the Department of Agriculture allowing industrial hemp to be grown at this location.

_____/_____/20____
(Signature of Land/Facility Owner) (Title) (Date)

(Printed Name of Land/Facility Owner)

_____/_____/20____
(Signature of Land/Facility Leaser) (Title) (Date)

(Printed Name of Land/Facility Leaser)

APPENDIX C



Industrial Hemp Research Pilot Program

TRANSPORT PERMIT REQUEST FORM

If harvested hemp is to be moved from a farm or storage facility to another storage facility or processor, a transport permit from PDA should accompany the shipment. Please fill out all the requested information below and email the completed form to Sarah Pickel at c-sapickel@pa.gov. This permit is only valid for transportation of industrial hemp within the Commonwealth of Pennsylvania.

Please submit this form at least one week prior to the expected transfer date.

PDA Permit #:

Purpose for Transfer:

Portion of Plants to be Transferred:

Weight of Plant Material (Approx.):

Hemp Varieties that will be moved:

Expected dates of Transfer:

TRANSFERRED FROM:

Project Lead:

Farm/Facility Name:

Farm/Facility Address:

Location GPS Point:

TRANSFERRED TO:

Point of Contact:

Business/Facility Name:

Business/Facility Address:

Location GPS Point:
