

Pennsylvania Department of Agriculture Bureau of Ride and Measurement Standards Haunted Attraction Registration and Itinerary Form

Amusement ride/attraction owners/operators must file with the Department this registration and itinerary form prior to operating in Pennsylvania. In completing this form, the owner is responsible for all information as to completeness and accuracy. Also required is a Certificate of Insurance (COI) verifying coverage in the required amounts with a company authorized to do business in the Commonwealth. **Failure to do so will subject such owner or operator to the penalty as provided by law.**

For your convenience and to save time, this form may be completed on-line at <http://pda.state.pa.us/amusementrides/Default.aspx>. If you are unable to complete this on-line using your account, you can email, fax, or mail it to the Bureau.

This form must be returned to: PA Department of Agriculture
Bureau of Ride and Measurement Standards
2301 North Cameron St, Harrisburg, PA 17110-9408
Phone: (717) 787-2291 Fax: (717) 783-4158
Email: RA-amusementrides@pa.gov

PA Owner ID#		Business Name	
Contact Person		Phone number	
Mailing address			
Attraction location			
City		Zip	County Name
Contact person at site			Phone number
Set up date		Opening Date	Closing Date
Operating Hours	Beginning Time		Ending Time
List the rides that you are anticipating will be at this event.			
PA Ride ID#	Name of the Attraction	Manufacturer	Code Inspection Attached Yes / No
Remarks :			

I hereby certify that the facts contained in this report are true, correct and complete to the best of my knowledge and information.
Note: The Amusement Ride Inspection Act (P.L. 384, No.81) 4 P.S. §416(b) provides a person who knowingly makes any false representation or certification in documents required pursuant to this Act commits a misdemeanor of the third degree and shall upon conviction, be sentenced to pay a fine not exceeding \$2500 or a term of imprisonment not exceeding six months, or both.

Signature _____

Date _____

HAUNTED ATTRACTION DAILY INSPECTION CHECKLIST

Attraction: _____ Location: _____ Date: _____

Owner: _____ Code Inspector: _____

Ok- Satisfactory/UN-Unsatisfactory/NA-Not Applicable

Air system in good order	
Assembled in correct manner	
Brakes & stops in good condition	
Cables properly connected at plugs & boxes	
Cables, chains, belts & gears in safe condition	
Electrical boxes have covers, latches & signs	
Emergency evacuation plan	
Equipmet properly grounded & GFI where required	
Fire extinguisher	
Free from hazards & interferences	
Free of cracks and excessinve wear	
Free of loose items & hazardous projections	
Free of unguarded pinch points	
Fuels properly stored	
Hydraulic system in good condition	
In level position on solid ground or pavement	
Lighting securely attached, connected & guarded	
Motors & controls working properly	
Motors, belts & cables guarded from public	
Operator training documentation	
Panic hardware on all exit doors	
Proper fence & railings	
Proper insulation on wires & cables	
Proper use of fire retardant material & paint	
Proper warning signs "Exit & Entrance"	
Properly anchored, braced & guyed	
Properly bolted with correct grade of bolts	
Smoke detectors & emergency lighting working properly	
Stairs & walkways in safe & secure condition	
Switches & controls operate properly	
Transformers & generators guarded from the public	
Other:	
Comments:	

Inspected by: _____ Position: _____ Date: _____